

**TOWN OF MILTON
2020**



Annual Town Meeting

Tuesday, June 9 ELECTION

Monday, June 15 TOWN MEETING

Milton High School, Gile Road, Milton MA, 02186

(Subject to the passage of pending legislation, the Town of Milton will conduct this Town Meeting as a Virtual Town Meeting, details of which will be announced at a later date.)

7:30 P.M.

WARRANT

**INCLUDING THE REPORT OF THE WARRANT COMMITTEE
AND RECOMMENDATIONS ON ARTICLES**
as required by Chapter 3, Section 4, of the General Bylaws of the Town

FY20 AND FY21 BUDGETED REVENUE

	FY20	FY21	\$ Difference
PROPERTY TAXES			
Previous Levy Limit	79,587,098	82,374,502	2,787,404
Add 2.5 Levy	1,989,677	2,059,363	69,686
New Growth (Actual FY2019)	797,727	600,000	(197,727)
Override	-	-	-
Sub-Total	82,374,502	85,033,865	2,659,363
Debt Exclusion	2,190,102	2,109,591	(80,511)
Special Purpose Debt Stabilization	74,765	219,589	144,824
Public Safety Med. Exp. Exclusion	500,000	500,000	-
Sub-Total	2,764,867	2,829,180	64,313
Maximum Allowed	85,139,369	87,863,045	2,723,676
LOCAL RECEIPTS			
Local Receipts	8,760,796	7,812,259	(948,537)
Enterprise Indirect Costs	1,235,000	1,266,500	31,500
Total	9,995,796	9,078,759	(917,037)
STATE AND FEDERAL AID			
Unrestricted	13,487,611	13,025,265	(462,346)
Library Grant	33,031	33,994	963
Total	13,520,642	13,059,259	(461,383)
AVAILABLE FUNDS			
Police	1,400	1,400	-
Other	1,118,564	-	(1,118,564)
Overlay Reserve	250,000	250,000	-
Stabilization Fund	-	1,000,000	1,000,000
Free Cash	1,920,690	1,764,662	(156,028)
Total	3,290,654	3,016,062	(274,592)
Total General Fund	111,946,461	113,017,125	1,070,664
ENTERPRISE FUNDS			
Water	6,373,151	6,233,078	(140,073)
Sewer	7,811,498	7,701,145	(110,353)
Stormwater	923,127	957,204	34,077
Total Enterprise Funds	15,107,776	14,891,427	(216,349)
TOTAL REVENUE	127,054,237	127,908,552	854,315

FY20 AND FY21 BUDGETED EXPENDITURES

ARTICLE	APPROPRIATIONS	FY20	FY21	\$ Difference
7/10	Union set-asides/non-union raises (not allocated to Departments)	325,846	767,933	442,087
4	Non-Bonded Capital Purchases	1,438,064	75,000	(1,363,064)
6	Audit	72,800	63,000	(9,800)
8	Employee Benefits	19,458,772	20,078,407	619,635
9	Unemployment	100,000	100,000	-
5/11	Public Safety	13,644,989	13,922,193	277,204
12	General Government	4,345,452	4,519,114	173,662
13	Boards & Committees	574,132	483,340	(90,792)
5/14	Public Works	5,113,259	5,174,884	61,625
22	Board of Health	212,473	221,020	8,547
23	Library	1,492,935	1,508,821	15,886
24	Cemetery	845,344	847,580	2,236
25	Park & Recreation	568,188	587,366	19,178
5/26	School Department	51,028,200	52,738,319	1,710,119
27	Blue Hills Regional Tech. School	799,646	799,184	(462)
28	School Building Committee	40,000	-	(40,000)
29	Consolidated Facilities	1,191,820	1,205,329	13,509
30	Interest & Maturing Debt	4,760,438	4,540,342	(220,096)
31	Stabilization Funds	610,000	-	(610,000)
32	OPEB Trust Fund	50,000	-	(50,000)
33	Reserve Fund	250,000	250,000	-
35	Affordable Housing Trust	15,000	-	(15,000)
	Total General Fund Appropriation	106,937,358	107,881,832	944,474
ENTERPRISE FUNDS				
15	Water Enterprise Fund	6,373,151	6,233,078	(140,073)
16	Sewer Enterprise Fund	7,811,498	7,701,145	(110,353)
17	Stormwater Enterprise Fund	923,127	957,204	34,077
	Total Enterprise Funds	15,107,776	14,891,427	(216,349)
NON-APPROPRIATED EXPENDITURES				
	State & County Assessments	3,999,747	3,981,433	(18,314)
	Overlay	400,000	400,000	-
	Library Grant (Cherry Sheets)	32,208	34,271	2,063
	Special Purpose Medical	500,000	500,000	-
	Special Purpose Debt Stabilization	74,765	219,589	144,824
	Total Non-Appropriated	5,006,720	5,135,293	128,573
TOTAL EXPENDITURES		127,051,854	127,908,552	856,698

**2020
ANNUAL TOWN ELECTION**

Commonwealth of Massachusetts) SS.
County of Norfolk

To any of the constables of the Town of Milton in said County:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Milton, qualified to vote in Elections and Town affairs, to meet at the several designated polling places in their respective Precincts in said Milton, to wit:

- In Precinct 1. Tucker School, Blue Hills Parkway
- In Precinct 2. Milton Senior Center, Walnut Street
- In Precinct 3. Cunningham Park Community Center, Edge Hill Road
- In Precinct 4. Milton Senior Center, Walnut Street
- In Precinct 5. Copeland Field House, Milton High School, Gile Road
- In Precinct 6. Cunningham School Gymnasium, Edge Hill Road
- In Precinct 7. Cunningham Park Community Center, Edge Hill Road
- In Precinct 8. Cunningham School Gymnasium, Edge Hill Road
- In Precinct 9. Copeland Field House, Milton High School, Gile Road
- In Precinct 10. Tucker School, Blue Hills Parkway

On Tuesday, June 9, 2020 next at 7 o'clock in the forenoon, then and there to bring in to Precinct Officers of their precincts their votes on the one ballot respectively the following Town Officers to wit:

- Two members of the **SELECT BOARD** and **SURVEYOR OF THE HIGHWAY** for a term of three years
- A **TOWN TREASURER** for a term of one year
- One **ASSESSOR** for a term of three years
- Two members of the **SCHOOL COMMITTEE** for a term of three years
- One **PARK COMMISSIONER** for a term of three years
- One member of the **BOARD of HEALTH** for a term of three years
- Three **TRUSTEES** of the **PUBLIC LIBRARY** for a term of three years
- One **TRUSTEE** of the **CEMETERY** for a term of five years
- One **HOUSING AUTHORITY** member for the term of five years
- One **PLANNING BOARD** member for a term of three years

Ninety-nine Town Meeting Members as follows:

Precinct One: Nine for a term of three years; One for a term of one year

Precinct Two: Nine for a term of three years

Precinct Three: Ten for a term of three years; One for a term of one year

Precinct Four: Nine for a term of three years; Two for a term of two years

Precinct Five: Eight for a term of three years; One for a term of one year

Precinct Six: Ten for a term of three years

Precinct Seven: Nine for a term of three years; One for a term of two years

Precinct Eight: Ten for a term of three years

Precinct Nine: Ten for a term of three years

Precinct Ten: Eight for a term of three years; One for a term of one year

For these purposes, the polls will be open at each and all of said precincts at seven o'clock in the forenoon and will be closed at eight o'clock in the evening.

And thereupon by adjournment of said meeting on the following Monday to wit, June 15, next at seven thirty in the evening at Milton High School, Gile Road, Milton MA, 02186, (subject to the passage of pending legislation, the Town of Milton will conduct this Town Meeting as a Virtual Town Meeting, details of which will be announced at a later date), then and there to act upon the following articles to wit:

Articles 1 through 39 inclusive appearing in regular type on the following pages.

And you are directed to warn said inhabitants qualified as aforesaid to meet at the times and places and for the purposes herein mentioned by posting attested copies of the Warrant in each of the Post Offices of said Town seven days before the ninth day of June, and leaving printed copies thereof at the dwelling houses of said Town at least four days before said date. Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk, on or before said ninth day of June, next.

Given under our hands at Milton this 13th day of May, two thousand twenty.

Michael F. Zullas
Melinda A. Collins
Anthony J. Farrington
Kathleen M. Conlon
Richard G. Wells, Jr.

SELECT BOARD

A True Copy: Attest

William J. Neville
CONSTABLE OF MILTON

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In compliance with the Americans with Disabilities Act, this warrant can be made available in alternative formats. The June 15, 2020 Town Meeting, if requested, will be offered by assisted listening devices or an interpreter certified in sign language. Requests for alternative formats should be made as far in advance as possible.

Should you need assistance, please notify the SELECT BOARD at 617-898-4843 or 617-696-5199 TTY.

MESSAGE FROM THE TOWN MODERATOR ROBERT G. HISS

Welcome to the 2020 Annual Town Meeting!

As elected town meeting members you will be participating directly in the governance of your town. “The town meeting, oldest expression of democracy in the Western Hemisphere, survives with unabated vigor in the rural sections of the New England States.” Hernane Tavares de Sa, “Town Meeting Tonight” in America, June 1949, p.8. Your active participation assures that Milton’s own tradition of “unabated vigor” during the deliberations, debates and votes on the warrants presented for your consideration will continue.

This year, as with almost everything in our public lives, we are adapting to the restrictions advised by Governor Baker due to the Covid-19 pandemic, the most relevant of which for Town Meeting is limiting gatherings to 10 or fewer people. As such, the Massachusetts Moderators Association, of which your Moderator is a member, has proposed legislation that would enable Representative Town Meetings like Milton’s to conduct a remote or Virtual Town Meeting (VTM). As of this printing, that legislation has passed the State Senate and is sitting in committee in the House. In anticipation that the Governor’s restrictions and our Town Meeting Member’s justifiable concerns about gathering, tightly packed, in our usual location of the High School auditorium, the Select Board and I have decided to move the 2020 Annual Town Meeting either to a VTM format if the legislation is signed by the Governor or a larger space if it is not. I have formed an advisory committee to assist me in designing a VTM based on the Zoom webinar technology and we believe that it will provide a functional approximation of our in-person Town Meeting.

The committee will organize and conduct training sessions for Town Meeting Members and town officials to acclimate each of us to this new experience. We will distribute information via email to each of you in advance and will need your help registering yourself with us and participate in the training. We anticipate training the week of June 1 and will conduct it by precinct.

If the legislation is signed in time for us to conduct a VTM on June 15, 2020, we will notify you and all the citizens with sufficient notice. If the legislation is unsigned in time, I will confer with the Select Board and name a new date and place for an in-person Town Meeting where we can conduct the Town’s business while complying with the recommended safety guidelines then in effect. The remainder of our rules listed below will remain in effect but will be modified slightly to accommodate the VTM technology.

The presiding officer for this town meeting is your Moderator who is empowered “to give liberty of spech, and silence unceasonable and disorderly speakeings, [and] to put all things to a voate . . .” The fundamental Orders of Connecticut, Secs. 6 and 10 (1639). See also the Body of Liberties, Secs. 54 and 71

(Massachusetts, 1641). The procedures and process for the conducting of town meeting in Milton stems from a combination of directives set forth in the bylaws of the Town and in traditions that have developed over the long history of the Town Meeting in Milton. So that each town meeting member may understand the basic rules and procedures followed in order to enhance his/her participation in the process, I take this occasion to review some of the fundamental rules which will govern the debates and votes on the warrants presented for your consideration and judgment. We will follow the rule 15 which describes the Consent Agenda, adopted at our May 7, 2018 Annual Town Meeting. I plan to mail a Consent Agenda prior to this year's Town Meeting.

First, Town Meeting Members are required to check in with the Town Clerk and to be seated in the lower part of the auditorium, which is demarcated and reserved for Town Meeting Members. Town citizens and others who are not Town Meeting Members are required to be seated in the upper part of the auditorium.

Second, any Town Meeting Member wishing to speak to any article or pending related matter will first go to the nearest microphone and, upon being recognized by the Moderator, will identify herself/himself by giving his or her name and precinct. If you have not been recognized by the Moderator, you are not permitted to speak to the meeting. On occasion members will informally alert the Moderator that they desire to be recognized to speak on a certain article. While your Moderator will attempt to remember who desires to be recognized on any article, please be advised that the only way in which a member can be sure to be recognized is to go to a microphone and wait to be recognized.

Third, by longstanding tradition, while any other voter of the town who is not a Town Meeting Member may not vote, he or she may be recognized to address town meeting providing that the voter in advance of the particular session has obtained permission from the Moderator.

Fourth, any person having a monetary or equitable interest in, or who is employed as an attorney or otherwise by another person interested in, any matter under discussion shall disclose the fact of his or her interest or employment before speaking thereon.

Fifth, with reference to each article in the warrant the recommendation of the Warrant Committee shall ordinarily be considered to have been presented in the form of a motion by the Chairperson which has been seconded by the Secretary or other member of the Warrant Committee who is a Town Meeting Member. Unless the Moderator otherwise expressly states at the time, the question to be voted on under each article will usually be whether or not to accept the recommendation of the Warrant Committee. In other words, generally the recommendation of the Warrant Committee is the main motion pending under the Article. In the event that the Warrant Committee recommends a NO vote on an article, the question will be presented as a vote on a motion made and seconded to approve the article, i.e. Members will vote YES if they favor the article and NO if they oppose the article, as recommended by the Warrant Committee.

Sixth, pursuant to Section 4 of Chapter 2 of the Town's bylaws, the Moderator requires that all substantive or complex motions be reduced to writing and presented to the Moderator before submission to the meeting.

Seventh, by longstanding tradition, "Town Meeting Time, A handbook of Parliamentary Law" 3rd Edition, will, in addition to the bylaws of the town of Milton and the laws of the Commonwealth of Massachusetts, be the rules of order for this meeting.

Eighth, any member desiring to show slides, make a PowerPoint presentation or any other visual material before the meeting must make appropriate arrangements and inform the Moderator.

Ninth, members are urged to obtain all information needed by them prior to the meeting. However, by tradition the Moderator will recognize any Town Meeting Member for the purpose of requesting additional information relevant to the matter under consideration. All such requests must be directed solely to the Moderator who will attempt to ascertain the most appropriate official who should answer such an inquiry. Answers will not be provided while the member still has the floor in order to prevent the temptation to cross-examine the person providing the information, which is not permitted. However, the Moderator will separately recognize a member once for the purpose of posing a follow-up question. Sometimes the information is not available or is not immediately available and the request for information will simply not be fulfilled.

Tenth, when it is announced by the Moderator that the Meeting will proceed to vote, debate will be closed and the pending question will be put to the Town Meeting.

Eleventh, upon a question being put to the Town Meeting, the Moderator will first determine by voice vote the sense of the Meeting. If the Moderator is unable to decide by the sound of the voices or if his announcement of the vote is doubted by seven Town Meeting Members standing in their place, the Moderator shall then proceed to have a standing vote on the question. If the vote is further doubted by twenty-five Town Meeting Members standing in their places, then there will be a roll call of the meeting with the Town Clerk calling the name of each Town Meeting Member in alphabetical order and each Town Meeting Member upon his/her name being called shall rise in place and answer YES or NO.

Twelfth, no vote shall be reconsidered at the same meeting, except upon a motion made within one hour of the adoption of such vote, unless by two-thirds vote, provided that the time which elapses during any adjournment of the meeting shall be excluded in computing the hour since the adoption of the vote.

Thirteenth, because of the constraints of state law pursuant to Proposition 2-1/2, the budget articles as recommended by the Warrant Committee to this Town Meeting are at the maximum tax levy limitation permitted by state law pursuant to Proposition 2-1/2. While the Moderator will entertain motions to amend budget

articles upward, the Town's total appropriation may not exceed the Proposition 2½ limit. Thus, to avoid potential chaos, and the necessity for additional meetings to balance the Town's appropriation within the levy limit on the amount of revenue that the town may raise by property tax, your Moderator both urges and expects that any Member offering an upward amendment to a budget article will also for the benefit of fellow Town Meeting Members specify an offsetting decrease in some other line item, or specify what additional source of revenue is or will be available. In addition, it is also permissible to make increased funding subject to an override ballot vote by the registered voters of the Town.

Fourteenth, each person speaking to an article or amendment is limited to ten (10) minutes and no person may speak on a question more than once when any other person desires to be heard, or more than twice on the same question without permission of the Town Moderator. Pre-approved presentations will not necessarily be limited to 10 minutes at the discretion of the Moderator.

Fifteenth, At least five business days prior to the opening of the first session of the Annual Town Meeting or any Special Town Meeting, the moderator may propose to all members a "Consent Agenda" listing all articles which, based on the records of recent town meetings, the Moderator deems to be non-controversial. At the first session of the meeting, at the request of any five members present, any article shall be removed from the Consent Agenda so that it can be debated and voted upon in accordance with the provisions of Town Meeting's Rules. A member requesting to remove an article from the Consent Agenda may state the reasons for the request, without debate. All articles remaining in the Consent Agenda shall then be voted upon, without debate, with a 2/3 vote required for adoption.

With these procedures in mind, I am confident that the Town Meeting will provide a forum for full debate and careful consideration of the articles and recommendations of the Warrant Committee.

Robert G. Hiss
Town Moderator

REPORT OF THE WARRANT COMMITTEE FOR THE 2020 ANNUAL TOWN MEETING

To the Honorable Select Board, Town Meeting Members and Residents, The Warrant Committee herein presents to the Town Meeting and to the voters and taxpayers of the Town estimates and recommendations for action on articles submitted to the Annual Town Meeting June 15, 2020.

Since the Warrant Committee began its review of the articles contained in this Annual Report to the Town of Milton, a series of unprecedented events have dramatically affected daily life and the economic outlook for our community, for the Commonwealth, for our nation and for the world. The factors which the Warrant Committee uses to analyze the Town's annual budget for fiscal year 2021 (FY21) have changed significantly since our review began last December. The Town's principal source of revenues remains its residential property tax receipts. This collection represents seventy-eight percent (78%) of Milton's total operating revenues annually. The remainder of the Town's expenses is funded by additional revenues derived from restaurant meal taxes, various fees for permits, municipal services and allocations from the Commonwealth. Based upon assumptions that these revenue sources would continue, the various town departments received direction from the Town Administrator to provide two budget requests for FY21. One of these requests was for each department to propose a budget for level services for FY21 versus FY20, and the second to reduce the FY21 level service budget requests by 3% across the board. Fortunately, state government came through with sufficient funding for the Town to adopt the level service funding budget for FY21. It should be noted that level service funding included previously agreed wage increases from negotiated contractual obligations for municipal employees in the budget assumptions. Then the COVID-19 crisis exploded and the US economy and that of the Commonwealth shut down. As a result, the anticipated state funding for our FY21 budget evaporated and the Town went back to the budget drawing board.

After many, many hours of remote meetings, the Town Administrator, the Select Board, the School Committee and the Warrant Committee addressed an anticipated a \$3 million dollar revenue shortfall, which included a potential \$1.8 million reduction in state aid and revised the Town's budget for approval by the Town Meeting. The proposed FY21 budget remains balanced but it does not expand many services which may be desirable and otherwise would have been possible. However, it permits the Town to maintain functions at a level that continues to provide public safety and excellent educational and recreational opportunities to residents. During the course of its budget review, the Warrant Committee frequently remarked at the abilities of the Town's department heads to maintain a high level of services to residents through lean budget times. This is a credit to the management of the Town and to individual municipal employees in our

schools, police and fire departments, parks and recreation, elder services, libraries, DPW, and town administration. Should further reductions in funding from the Commonwealth occur, there may be a corresponding change in the Town's ability to provide services until an economic recovery takes hold. The Warrant Committee's review of these proposed reductions recognizes the prudence of the budget changes in light of the Town's needs to maintain an adequate level of services to the community for public safety and education. Nevertheless, it was not possible to honor all of the requests for additional equipment and personnel that had been previously approved and simultaneously to maintain Town services.

As it stands, the proposed FY21 balanced budget presented in this report recommends one-time transfers from the General Stabilization Fund totaling approximately \$1million in order to meet contractual obligations and to fund existing services at an acceptable level. Reductions in budgets for the purpose of new equipment acquisition and the postponement of certain new hires that reduce spending by approximately \$2 million are included in the proposed FY21 Budget to achieve balance. Restoring these cuts will depend on incremental funding from the Commonwealth should a recovery provide sufficient revenues to do so during FY21. We note that the \$1 million disbursement from the General Stabilization Fund to help balance the FY 21 Budget will reduce that account's balance from \$4.8 million to \$3.8 million. This was the level of the General Stabilization Fund in FY16. Provided that state funding is restored to pre-COVID-19 level, Town Administration may restore \$1 million used to balance to this year's budget to the General Stabilization Fund. However, this is not a certain event.

The Warrant report for this Annual Town meeting almost exclusively concentrates on articles detailing the proposed FY21 departmental budgets for the Town. This is necessary given the limitations on large group meetings and the requirement to adopt a working budget for FY 21 as soon as possible. An additional Special Town Meeting may be held as quarantine restrictions loosen and mass gatherings become practicable again in order to present proposed by-law changes and Planning Board articles which have been reviewed by the Warrant Committee at that time. During the past several months, the Warrant Committee also received presentations from the Fire Station Building Committee and the recently-formed School Building Committee. We maintain a significant interest in the deliberations and recommendations of these critical committees. The potential cost of new fire stations is coming into greater focus as the land for renovations to existing locations and the siting of a new fire station to replace the obsolete unit in East Milton Square is identified. Estimates range from \$25-30 million to replace the fire stations. The initial cost estimate for a new school building, should one be required, is initially believed to be approximately \$50 million. Given that state aid for these projects may not be forthcoming, it is likely that the Town would finance the majority of the combined projects totaling approximately \$80 million. The interest and principal payments for these projects at prevailing rates of

municipal bond interest could potentially add \$2-3 million to the Town's annual budget. Additionally, the Town would be obliged to staff, operate and maintain a new school building. Annual costs for this additional building could exceed \$5 million annually. Moreover, existing maintenance needs of Town buildings remain to be funded, further stressing a revenue base that continues its reliance on residential property taxes for the majority (78%) of its operating revenues. Under any scenario that includes these items, it is virtually impossible to envision the Town avoiding tax over-rides in the next several years. Therefore, it is incumbent on the Town to seriously examine options for controlling costs and maximizing revenue sources - a delicate balance that will require creativity, flexibility and fiscal discipline that absolutely guarantees difficult discussions and very pragmatic decisions over the near term.

The current COVID-19 crisis has precipitated an economic situation that continues to deteriorate to near-Great Depression levels of unemployment and business failures. The emergency actions of the federal and state governments may mitigate the full extent of the financial hardship for consumers and municipalities. However, it is clear that a return to "business as usual" is unlikely for the foreseeable future. Every component of our community is experiencing stress not anticipated in virtually any economic projection to date. We are all experiencing the effects of the pandemic and it is unlikely that our return to "normal" will occur as quickly as any of would imagine. The Warrant Committee is aware of the efforts by the Milton Public School Superintendent and administration to develop a series of contingencies to address the return of the students to the public schools in conformity with guidelines provided by the Commonwealth. We acknowledge the complexity of the challenges facing the teachers and the administration and compliment their efforts and planning in this regard.

Against this backdrop, it is incumbent on those of us responsible for the affairs of the Town to assess options to continue providing superior services to residents given our finite revenue sources. It is further critically important for the Town to develop a strategic plan for the next five years as we confront these impending needs - new Fire Stations and a potential new school. We may take a lesson from the current COVID-19 crisis to address possible alternatives to new school construction. For example, the present need for social distancing has compelled the school department to hold virtual classes. While far from ideal, it may be a worthwhile exercise for us to consider further experimentation/ development with this format and to develop other options to enhance innovative, on-line educational techniques. Applications of pedagogic alternatives in appropriate settings may minimize space needs and limit costs for a new school building over the near term. Staggered classroom usage, while not always convenient, may also represent an alternative to alleviate space needs over the near term. In other words, every option should be considered to preserve public services in the light of the financial limitations that we anticipate for the next several quarters.

The Chair extends his thanks to the Town Administration, the Select Board, The Milton Public Schools and to the various department heads responsible for constructing the FY21 budget. Warrant Committee members have volunteered many hundreds of hours collectively to reviewing the warrant articles on behalf of the Town Meeting. Their work and dedication is a splendid example of civic responsibility and munificence that makes the Town of Milton a wonderful place to live.

George A. Ashur, Ph.D.
Chair, Warrant Committee

Brian Beaupre (Secretary)
Rosemary C. Bouzane
Johnathan Boynton
Erin G. Bradley
Kathleen A. Cassis
Brian G. Foster
Christine J. Gimber
Clinton Graham
Christopher R. Hart
Susannah H. Hegarty
Gwendolen Long
Douglas B. Scibeck
John E. Driscoll
Scott D. Johnson
Lynne Hoye, Clerk

ARTICLE 1 To hear and act upon the report of the Town Accountant and other Town Officers and Committees.

Submitted by the Select Board

RECOMMENDED that the Town vote to accept the report of the Town Accountant.

COMMENT: This article acknowledges the Town of Milton Annual Report for FY19. Paper copies should be provided of Annual Reports can be accessed at townofmilton.org, under Departments, Town Moderator, Town Reports.

ARTICLE 2 To see if the Town will vote to authorize the Collector of Taxes to use all means of collecting taxes which a Town Treasurer, when appointed Collector, may use.

Submitted by the Select Board

RECOMMENDED that the Town vote YES.

ARTICLE 3 To see if the Town will vote to authorize the Town Treasurer to enter into compensating balance agreements during the fiscal year beginning July 1, 2020, in accordance with the provisions of General Laws, Chapter 44, Section 53F; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town vote YES.

ARTICLE 4 To see what sum of money the Town will vote to appropriate for capital items; to determine how said appropriation shall be raised, whether by borrowing or otherwise; and to act on anything relating thereto.

Submitted by the Select Board and the Capital Improvement Planning Committee

RECOMMENDED that the Town appropriate the sum of \$3,302,000 to fund the capital projects listed below:

<u><i>Bonded Capital Items:</i></u>		Useful	
Department	Description	Life (years)	Amount
Cemetery	¾ Ton pickup with sander and plow	15	\$ 52,000
Cemetery	Columbarium development	20	80,000
DPW Equipment	Forestry bucket truck	15	230,000

DPW Equipment	DPW Radio system	10	125,000
DPW Projects	Roadway construction		
	/improvements	15	1,000,000
DPW Projects	Traffic signal equipment	15	150,000
DPW Projects	Sidewalk and pavement		
	permanent patching	15	100,000
DPW Projects	Bridge repair/design	10	50,000
DPW Projects	Pope's Pond bridge	15	100,000
Facilities-Schools	Roof replacement/		
	improvements	10	250,000
Facilities-Schools	Maintenance truck	10	65,000
Facilities-Schools	Security upgrades	10	125,000
Facilities-Schools	Paving/concrete and curbing	15	200,000
Facilities-Schools	Auditorium lighting		
	control system (PMS)	10	100,000
Facilities-Schools	Digital network radio system	10	130,000
Fire	Shift Commander vehicle	10	60,000
Parks	1 Ton Dump truck	15	55,000
Police	Camera(s)	10	85,000
Water Enterprise Fund	5 Ton six wheel		
	dump truck combo	15	220,000
Sewer Enterprise Fund	Portable diesel generator/		
	light tower	15	50,000
	Subtotal Recommended		<u>\$3,227,000</u>
	Bonded Capital Items		
<i>Non-Bonded Capital Items:</i>			
Facilities-Schools	School facilities		
	improvements/upgrades		30,000
Facilities-Town	Town facilities		
	improvements/upgrades		45,000
	Subtotal Recommended		<u>45,000</u>
	Non-Bonded Capital Items		<u>\$ 75,000</u>
	Total Recommended		
	Capital Items		<u><u>\$3,302,000</u></u>

and that to meet said appropriation the Treasurer, with the approval of the Select Board, is authorized to borrow \$3,227,000 under and pursuant to the provisions of Chapter 44, Section 7 of the Massachusetts General Laws, as amended, or any other enabling authority, for the purposes listed under the heading "Bonded Capital Items" including the payment of costs incidental or related thereto, and to issue bonds or notes of the Town therefor, and that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any

such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount borrowed for each such project shall be reduced by the amount of any such premium so applied, and that the Select Board be and hereby is authorized to accept and expend in addition to the foregoing appropriation one or more grants or gifts from any other public or private funding source; and that the sum of \$75,000 be appropriated from funds certified by the Department of Revenue as free cash for the purposes listed under the heading “Non-Bonded Capital Items”, including the payment of costs incidental and related thereto.

COMMENT: This year the Town departments’ requests submitted to the Capital Improvement Planning Committee (CIPC) approached \$100 million, inclusive of large scale projects such as the DPW facilities and Fire Station Building project. The level of requests is a reflection of the millions of dollars in property, buildings and equipment owned by the Town and the necessity to maintain, rehabilitate or replace them, over time. The CIPC recommended \$4,027,000 in capital investments. Of that total, \$800,000 was for non-bonded capital items. The balance of capital projects, \$3,227,000, is to be bonded. Due to the anticipated revenue shortfall in FY 2021 related to COVID-19, the Select Board and Warrant Committee have reduced the non-bonded capital recommendation by \$725,000 and re-directed \$725,000 to the operating budget.

ARTICLE 5 To see what sum of money the Town will vote to appropriate from the Stabilization Fund for the purpose of funding departmental budgets for the fiscal year beginning July 1, 2020; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town vote to appropriate \$1,000,000 from the Stabilization Fund for the purpose of funding departments in the following tabulation for the fiscal year beginning July 1, 2020:

<u>Department/Item</u>	<u>Recomm. FY21</u>
Fire Overtime	\$ 125,000
Police Overtime	125,000
Public Works General	100,000
Schools	650,000
TOTAL	<u><u>\$1,000,000</u></u>

COMMENT: Due to the ongoing COVID-19 global pandemic, Town government is budgeting conservatively for a shortfall in revenue for FY 2021 of approximately \$2.9 million. This revenue shortfall is mainly attributed to expected reductions in new growth, State aid and local receipts (including meals and

excise taxes, building permit fees and other fees). Revenue is expected to recover gradually as the Federal, State and local economies begin to rebound. In order to address the substantial shortfall, replace lost revenue, and prevent significant cuts to the school, police, fire, public works and other departmental budgets, the Select Board, the School Committee and the Warrant Committee voted to recommend that Town Meeting tap the Stabilization Fund, which is Milton's "rainy day" fund, in the amount of \$1,000,000. This amount would supplement the appropriations for the school, police, fire and public works departments that are recommended under articles 11, 14 and 26.

A two-thirds (2/3) vote of Town Meeting is required to withdraw funds from the Stabilization Fund. Such withdrawals have been rare because the funds held in the Stabilization Fund do not constitute a recurring revenue source; instead, they are "one time" funds. As of April 30, 2020, the balance of the Stabilization Fund was \$4,833,460. As noted in the comment to Article 30, the aggregate balance of all three stabilization funds (i.e., the Stabilization Fund, the Capital Stabilization Fund and the Road Stabilization Fund) as of April 30, 2020 was \$6,147,602, which is approximately 5.1% of the total General Fund budget. This percentage falls on the low end of the recommended best practice target range of 5% to 10% of the General Fund budget. By withdrawing \$1 million from the Stabilization Fund under this article and appropriating it to the FY21 operating budget, the percentage will be reduced to 4.6% of the General Fund budget. The Select Board, Town management, the School Committee, the Warrant Committee and other town boards are committed to restoring \$1 million to the Stabilization Funds through a multi-year plan to be developed as the Federal, State and local economic outlook becomes clearer.

ARTICLE 6 To see what sum of money the Town will vote to appropriate to the Select Board for the purpose of conducting a municipal audit for the fiscal year ending June 30, 2020, and further to see if the Town will vote to authorize the Committee appointed pursuant to Article 14 of the 1978 Annual March Town Meeting (the Town Audit Committee) to make recommendations to the Select Board relative to the employment of a Certified Public Accountant for the foregoing purpose; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town authorize the Town Audit Committee to make recommendations to the Select Board relative to the appointment of a Certified Public Accountant for the purposes of this article, and that the Town appropriate the amounts shown in the following tabulation under the heading "Recomm. FY21":

AUDIT	Actual FY19	Approp. FY20	Recomm. FY21
General Audit	65,500	63,000	63,000
OPEB Valuation	-	9,800	-
TOTAL AUDIT	65,500	72,800	63,000

and that to meet said appropriation the sum of \$63,000 be raised from the tax levy.

COMMENT: The FY21 recommendation represents a decrease of \$9,800 from the FY20 appropriation, all of which is attributed to OPEB valuation fees. The OPEB valuation is required every two years, and was paid in FY20 following (Other Post- Employment Benefits its completion in FY19. The FY21 Audit budget of \$63,000 is based upon a one year extension of the contract covering the audit of the Town's financial statements which was effective for fiscal years ended 6/30/17 – 6/30/19 (paid in FY18 - FY20).

ARTICLE 7 To see what sum of money the Town will vote to appropriate for the purpose of funding cost items not in departmental budgets for the twelve month period beginning July 1, 2020 for collective bargaining agreements reached before or after this Town Meeting between the Town and bargaining units representing Town employees, such sums to be allocated to departments; and to act on anything related thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the sum of \$692,530 and that to meet said appropriation the sum of \$692,530 be raised from the tax levy.

COMMENT: This article provides a set-aside to fund non-school union FY20 and FY21 collective bargaining agreements (raises) for which negotiations have not yet concluded. All non-school union contracts expired on 6/30/2019. The Town either has recently negotiated or is currently in process of negotiating new collective bargaining agreements.

ARTICLE 8 To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2020 for the several categories classified as Employee Benefits; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading “Recomm. FY21”:

EMPLOYEE BENEFITS	Actual FY19	Approp. FY20	Recomm. FY21
Contributory Retirement	6,252,137	6,613,088	7,013,407
Group Insurance	11,062,094	12,845,684	13,065,000
TOTAL EMPLOYEE BENEFITS	17,314,231	19,458,772	20,078,407

and that to meet said appropriation the sum of \$18,592,745 be raised from the tax levy and \$1,485,662 be appropriated from funds certified by the Department of Revenue as free cash.

COMMENT: The recommended Contributory Retirement appropriation includes the normal annual cost and the amortization of the unfunded actuarial liability (“UAL”) in the amount of \$4,479,949. Full funding of the UAL was initially scheduled for FY16. However, due to the economic downturn in 2008-2009 and loss of value in the Town’s invested retirement plan assets, full funding of the UAL was extended to 2021 and then 2022. The valuation of 2013 extended the full funding of the UAL further until 2025. An Actuarial Valuation as of January 1, 2019 was performed by the Commonwealth of Massachusetts Public Employee Retirement Administration Commission (PERAC). As a result of this study, a new measure of funding progress has been determined. The valuation of 2019 further extended the full funding of the UAL until 2027. The plan’s actuary warranted changes in demographic and economic assumptions based on the plan’s actual experience. The changes increased the plan’s UAL. To keep the cost of the plan on a basis par with the previous year’s cost, the amortization period of the UAL was extended by 2 additional years, thus minimizing the impact on the Town’s annual appropriation. While the schedule has moved out, the Town is still well in advance of meeting mandated deadline of 2040. The full Actuarial Valuation Report for the Milton Retirement System is available at mass.gov/perac. A new Actuarial Valuation will be required as of January 1, 2021.

The Group Insurance appropriation includes the Town’s portion of medical and life insurance premiums and Employer Medicare Tax. The increase in the recommended appropriation for Group Insurance is mainly due to an increase in the medical insurance premiums. The increase is based upon a review and analysis of trends in FY 19 and FY20 claims to date and enrollment numbers and reflects an increase in the contracted cost of health insurance benefits. In FY 2020 the Select Board and School Committee negotiated health insurance plan design changes with all unions which are expected to reduce health insurance costs to the Town. The current health insurance premium split is currently 76% Town / 24% Employee.

ARTICLE 9 To see what sum of money the Town will vote to appropriate to reimburse the Commonwealth of Massachusetts, Division of Employment Security for benefits paid to former employees of the Town; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the amount shown in the following tabulation under the heading “Recomm. FY21”:

UNEMPLOYMENT	Actual FY19	Approp. FY20	Recomm. FY21
	54,330	100,000	100,000

and that to meet said appropriation the sum of \$100,000 be raised from the tax levy.

COMMENT: The recommended FY21 appropriation is level funded with FY20. The amount of unemployment benefits paid in FY20 as of April 30, 2020 was \$51,474.

ARTICLE 10 To see if the Town will vote to amend Chapter 13 of the General Bylaws, known as the Personnel Administration Bylaw, as follows:

By striking out the section “Position Identification by Level, Department, Municipal Division and Personnel Code” and inserting in place thereof a new section as follows:

**POSITION IDENTIFICATION by
LEVEL, DEPARTMENT, MUNICIPAL DIVISION
AND PERSONNEL CODE**

Level	Normal Work Week	Position, Title, Department and Division
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GENERAL GOVERNMENT

Assessors

10	37.5	Chief Appraiser
7	37.5	Appraisal Technician
6	37.5	Administrative Assistant

Information Technology

10	37.5	Director
7	37.5	Assistant

Accounting

6	37.5	Assistant Town Accountant
6	37.5	Principal Bookkeeper
6	37.5	Financial Analyst

Consolidated Facilities

10	37.5	Operations Manager
8	37.5	HVAC Tech
8	27.5	Electrician
8	37.5	Licensed Facilities
8	37.5	Licensed Craftsman
6	37.5	Office Assistant
W4	40	Maintenance Craftsman
W3	40	Maintenance Man
W3	40	Maintenance Man/Painter

Select Board

11		Assistant Town Administrator/Human Resource Director
10	37.5	Director of Planning & Community Development
7	37.5	Assistant Town Planner
6	37.5	Contract and Licensing Agent/Benefits Assistant
6	37.5	Executive Administrative Assistant
7	32	Chief Procurement Officer
Misc.		Harbor Master

Town Clerk

6	37.5	Assistant Town Clerk
4	37.5	Senior Administrative Clerk
4	37.5	Senior Administrative Clerk
Misc.		Seasonal

Treasurer-Collector

6	37.5	Assistant Town Treasurer
6	37.5	Deputy Collector
6	37.5	Senior Administrative Clerk/Payroll
4	20	Senior Administrative Clerk

Veteran's Benefits

Misc.		Veterans Agent/Director of Veterans Services
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PUBLIC SAFETY

Inspectional Services

10	37.5	Building Commissioner
7	25	Plumbing & Gas Inspector/Sealer of Weights & Measures
7	25	Wire Inspector
8	37.5	Local Inspector
7	20	Local Inspector
6	37.5	Code Enforcement Officer

4	37.5	Senior Administrative Clerk
4	37.5	Senior Administrative Clerk/BOA

Fire

F3	42	Deputy Chief
F2	42	Lieutenant
F2	42	Fire Prevention Officer
F1	42	Fire Fighter
5	37.5	Senior Administrative Clerk

Police

P3	40	Lieutenant
P2	40	Sergeant
P1	40	Police Officer
P1	40	Student Officer
7	22.5	Crime Analyst
7	37.5	Business Manager/ Civilians
6	30	Youth Counselor
4	37.5	Animal Control Officer
5	37.5	Senior Administrative Records Clerk
4	37.5	Senior Administrative Clerk – Payroll
3	40	Civilian Dispatchers
Misc.		Traffic Supervisor/Cadet/Seasonal
Misc.	19	Parking Enforcement Officer

BOARDS AND COMMITTEES

Council on Aging

9	37.5	Director
7	37.5	Outreach Coordinator
6	37.5	Senior Administrative Clerk
2	37.5	Van Driver
2	19	Van Driver

Personnel

11		Assistant Town Administrator/Human Resource Director
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Planning

4	22.5	Senior Administrative Clerk
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Youth

9		Coordinator
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Cemetery

9	37.5	Superintendent
4	32.5	Senior Administrative Clerk
W8	40	General Working Foreman
W7	40	Senior Working Foreman/Maintenance Craftsman, Motor Equipment Operator Gr. 2
W7	40	Motor Equipment Repairman, Maintenance Craftsman, Motor Equipment Operator Gr. 2
W5	40	Working Foreman, Maintenance Craftsman, Sprayer Operator/Motor Equipment Operator Gr. 2
W4	40	Maintenance Craftsman, Motor Equipment Operator, Grade 1
W3	40	Maintenance Man, Motor Equipment Operator Gr. 1
Misc.		Laborer (Intermittent)

Health

9	37.5	Public Health Director/Nurse
6	16	Nurse
7	37.5	Health Agent
4	21.5	Senior Administrative Clerk
Misc.	18.75	Project Coordinator/Substance Abuse Coalition
Misc.	18.75	Project Coordinator/Substance Abuse Coalition

Library

11		Director
L3	37.5	Assistant Director
L2.5	37.5	Adult Services Librarian
L2	37.5	Young Adult Librarian
L2	37.5	Reference/Technology Reference Librarian Children's Librarian Technical Services Librarian
	16	Assistant Children's Librarian
	12.5	Reference Librarian
LS5	37.5	Administrative Assistant Circulation Library Assistant Technical Library Assistant
LS4	37.5	Library Assistant
LS3	20	Library Assistant
	19.5	Library Assistant
	18	Library Assistant
	16	Library Assistant
Misc.		Library Page

Park

7	37.5	Parks Manager
7	37.5	Recreation Manager
4	37.5	Senior Administrative Clerk
Misc.		Teen Center Coordinator
W7	40	Senior Working Foreman, Motor Equipment Operator Gr. 2
W5	40	Working Foreman/Maintenance Craftsman Motor Equipment Operator Gr. 2
W4	40	Maintenance Craftsman Motor Equipment Operator Gr. 1
W2	40	Laborer
Misc.		Laborer (Intermittent)

PUBLIC WORKS

14		Director of Public Works
10	37.5	Assistant Director of Public Works
11	37.5	Town Engineer/Manager of Contracts
8	37.5	Manager of Street/Traffic Lights and Special DPW/Engineering Projects
8	37.5	Civil Engineer
8	37.5	Lead Mechanic
8	37.5	GIS and CAD Operator/Engineering Draftsman
6	37.5	Administrative Assistant
6	37.5	Environmental Coordinator
5	37.5	Senior Administrative Clerk/Conservation
4	37.5	Senior Administrative Clerk/Water & Sewer
W8	40	General Foreman
W8	40	General Foreman, Motor Equipment Operator Gr. 2
W7	40	Signal Maintainer
W7	40	Senior Working Foreman, Construction & Maintenance Craftsman, Senior Motor Equipment Repairman, Arborist Tree Surgeon, Motor Equipment Operator Gr. 2
W7	40	Senior Working Foreman, Motor Equipment Repairman, Motor Equipment Operator Gr. 2
W6	40	Working Foreman, Construction and Maintenance Craftsman, Motor Equipment Repairman-Helper, Arborist (Tree Surgeon) Motor Equipment Operator Gr. 2 Public Works Emergency Man
W5	40	Working Foreman, Construction and Maintenance Craftsman, Motor Equipment Operator Gr. 2
W4	40	Construction and Maintenance Craftsman Motor Equipment Repairman Helper, Apprentice Arborist (Tree Surgeon), Motor Equipment Operator Gr. 1
W3	40	Maintenance Man, Grounds Maintenance Man

		Water & Sewer System Maintenance Man
		Motor Equipment Repairman-Helper
		Apprentice Arborist (Tree Surgeon)
		Motor Equipment Operator Gr. 1
W2	40	Laborer
Misc.	19	Conservation Agent
Misc.		Engineering Interns (seasonal)
Misc.		Laborer (Intermittent)

UNCLASSIFIED

Town Administrator
Town Accountant
Police Chief
Deputy Police Chief
Fire Chief
Consolidated Facilities Director
Warrant Committee Clerk
Registrar of Voters
Park Recreation Seasonal Employees
Inspector of Animals

ELECTED OFFICIALS

Town Clerk
Town Treasurer

Submitted by the Personnel Board

RECOMMENDED that the Town vote to amend Chapter 13 of the General Bylaws, known as the Personnel Administration Bylaw, exactly as set forth in this schedule, and to appropriate the sum of \$75,403 to fund wage adjustments effective July 1, 2020; said sum to be added to the salary accounts of the departments as shown in the following tabulations:

	Recomm. FY21
Accounting	<u>5,064</u>
Cemetery	1,035
Consolidated Facilities	5,515
Council on Aging	2,662
Elections & Registration	490
Fire	6,553
Leash Law	493
Library	5,198
Park & Recreation	790
Personnel	2,335
Police	28,789

Public Works	3,542
Select Board	11,685
Town Clerk - Salary Other	585
Veterans Agent	447
Warrant Committee	220
Total Chapter 13 Wage Adjustments	<u><u>75,403</u></u>

and that to meet said appropriation the sum of \$75,403 be raised from the tax levy.

COMMENT: The recommended appropriation provides sufficient funds to cover wage adjustment effective July 1, 2019 and July 1, 2020. As of the date of the preparation of the departmental budgets requests for FY 2021, contracts and related wage adjustments for FY 2020 and 2021 had not yet been finalized for those non-union employees covered under the Personnel Bylaw.

ARTICLE 11 To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2020 for the several categories classified as “Public Safety”; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading “**Recomm. FY21**”:

PUBLIC SAFETY	Actual FY19	Approp. FY20	Recomm. FY21
1 INSPECTIONAL SERVICES			
Salaries & Wages	485,235	486,608	495,900
General Expenses	43,628	18,018	18,645
Total Inspectional Services	<u>528,863</u>	<u>504,626</u>	<u>514,545</u>
2 FIRE			
Salaries & Wages	4,827,662	4,926,387	5,051,370
Overtime	569,507	464,100	339,100
General Expenses	216,695	239,967	214,967
New Equipment	38,570	40,000	40,000
Total Fire	<u>5,652,434</u>	<u>5,670,454</u>	<u>5,645,437</u>
3 MILTON EMERGENCY MANAGEMENT AGENCY (MEMA)			
Salary & Wages	750	750	750
General Expenses	0	785	785
Auxiliary Fire	4,700	4,700	4,700
Auxiliary Police	2,633	4,700	4,700
Total MEMA	<u>8,083</u>	<u>10,935</u>	<u>10,935</u>

4 POLICE

Salaries & Wages	6,036,533	6,402,901	6,502,994
Overtime	627,695	371,000	336,000
General Expenses	473,607	507,620	482,620
Leash Law	17,174	22,973	22,973
S&W Leash Law	68,118	66,202	68,411
New Equipment	133,187	88,278	88,278
Total Police	7,356,314	7,458,974	7,501,276
TOTAL PUBLIC SAFETY	13,545,694	13,644,989	13,672,193

and that to meet said appropriation for Leash Law enforcement, the sum of \$1,400 be transferred from the Dog Licenses Surcharge Account received pursuant to Chapter 187 of the Acts of 1981 and that the balance of \$13,670,793 be raised from the tax levy.

COMMENT: The Warrant Committee recommends an appropriation of \$13,922,193 for the Public Safety Departments. This total appropriation includes \$13,672,193 from this article combined with \$125,000 for Fire Overtime and \$125,000 for Police Overtime included in the appropriation from the Stabilization Fund in Article 5. The total Public Safety appropriation increased \$277,204 from FY20. This mainly relates to an increase in Salaries and Wages due to contractual obligations.

Due to Covid-19 and the ongoing changes to allocated state aid figures, the Warrant Committee, and the Public Safety Departments have worked together in order to decrease the full proposed appropriations during this time. Decreases of \$25,000 for General Expenses of the Police and Fire Departments are recommended. This allows the town to help alleviate the anticipated decline in state aid as well as unforeseen circumstances that may arise in the near future.

ARTICLE 12 To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2020 for the operation of the Town departments classified as General Government; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the amount shown in the following tabulation under the heading “Recomm. FY21”:

GENERAL GOVERNMENT	Actual FY19	Approp. FY20	Recomm. FY21
A SELECT BOARD			
1 ACCOUNTING			
Salaries & Wages	330,733	335,543	336,739
General Expenses	3,377	5,900	5,900
Total Accounting	334,110	341,443	342,639
2 INSURANCE GENERAL			
General Expenses	1,040,332	1,137,052	1,165,000
Total Insurance General	1,040,332	1,137,052	1,165,000
3 LAW			
Retainer	65,000	65,000	65,000
Professional & Special Services	206,729	250,000	300,000
Disbursements	4,073	6,500	6,500
Claims	-	1,000	1,000
Total Law	275,802	322,500	372,500
4 INFORMATION TECHNOLOGY			
Salary & Wages	147,958	150,058	152,029
General Expenses	396,151	370,998	399,457
Total Information Technology	544,109	521,056	551,486
5 TOWN REPORTS			
General Expenses	24,614	27,950	27,950
Total Town Reports	24,614	27,950	27,950
6 SELECT BOARD			
Salary – Chairman	1,800	1,800	1,800
Salary – Other Four Members	5,375	6,000	6,000
Salary – Town Administrator	195,570	195,570	196,270
Salary – Other	399,119	521,182	441,926
General Expenses	41,401	35,500	85,500
Total Select Board	643,265	760,052	731,496
7 VETERANS BENEFITS			
Salaries & Wages	21,939	22,378	22,378
General Expenses	288	2,343	2,343
Benefits	63,327	100,000	100,000
Total Veterans Benefits	85,554	124,721	124,721
TOTAL SELECT BOARD	2,947,786	3,234,774	3,315,792

B BOARD OF ASSESSORS

Salary – Chairman	1,800	1,800	1,800
Salary – Other Two Members	3,000	3,000	3,000
Salary & Wages	235,810	239,341	242,757
General Expenses	27,952	38,270	38,955
Revaluation	31,489	-	14,000
Total Board of Assessors	300,051	282,411	300,512

C TOWN CLERK

Salary - Clerk	96,843	98,760	101,099
Salary - Other	203,001	200,457	201,276
General Expenses	68,852	40,334	41,459
Total Town Clerk	368,696	339,551	343,834

D ELECTION & REGISTRATION

Salaries & Wages	69,528	64,861	118,865
General Expenses	26,546	25,270	32,880
Total Election & Registration	96,074	90,131	151,745

E TREASURER-COLLECTOR

Salary – Treasurer	96,843	98,760	101,099
Salary – Other	218,575	219,855	226,062
General Expenses	85,593	79,970	80,070
Total Treasurer-Collector	401,011	398,585	407,231

TOTAL GENERAL GOVERNMENT

4,113,618	4,345,452	4,519,114
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and that to meet said appropriation the sum of \$4,365,114 be raised from the tax levy and \$154,000 be appropriated from funds certified by the Department of Revenue as free cash.

COMMENT: The general government departments primarily provide financial and administrative support to other Town operating departments and manage the affairs of the Town. The total appropriation has increased \$173,662 or 4% from the prior fiscal year. This is mainly due to insurance premium increases, additional costs relating to the 2020 Presidential election, and estimated expenses for the Town's attorney and Select Board for professional services related to the multiple 40B proposals aviation issues and other matters.

ARTICLE 13 To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2020 for the operation of the several Boards and Committees classified as Boards and Special Committees; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading “Recomm. FY21”:

BOARDS AND COMMITTEES	Actual FY19	Approp. FY20	Recomm. FY21
A CONSERVATION COMMISSION			
General Expenses	3,343	2,500	2,500
Total Conservation Commission	3,343	2,500	2,500
B COUNCIL ON AGING			
Salaries & Wages	243,563	255,607	245,231
General Expenses	41,776	41,000	42,600
Transportation	4,641	2,000	2,000
Total Council on Aging	289,980	298,607	289,831
C HISTORICAL COMMISSION			
General Expenses	2,123	2,240	2,240
Total Historical Commission	2,123	2,240	2,240
D PERSONNEL BOARD			
Salaries & Wages	54,798	57,570	57,792
General Expenses	749	1,770	1,770
Total Personnel Board	55,547	59,340	59,562
E PLANNING BOARD			
Salaries & Wages	30,525	31,693	32,884
General Expense	13,177	4,494	4,494
Studies	-	50,000	50,000
Total Planning Board	43,702	86,187	87,378
F MASTER PLAN IMPLEMENTATION COMMITTEE			
Master Plan Implementation	43,793	30,000	30,000
Traffic/Bicycle Master Plan	-	85,000	-
Total MPIC	43,793	115,000	30,000
G WARRANT COMMITTEE			
Salaries & Wages	8,459	9,408	10,979
General Expenses	390	850	850
Total Warrant Committee	8,849	10,258	11,829
TOTAL BOARDS AND COMMITTEES	447,337	574,132	483,340

and that to meet said appropriation the sum of \$433,340 be raised from the tax levy and \$50,000 be appropriated from funds certified by the Department of Revenue as free cash.

COMMENT: The requested aggregate budget for the various Boards and Committees to the Town for FY21 is 16% lower than FY20. This is due to the launch of the town-wide traffic model included in last year's budget. Additional phases of the traffic model will likely result in expenses in future years.

ARTICLE 14 To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2020, for the operation, maintenance and improvements of Public Works; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading "Recomm. FY21":

PUBLIC WORKS	Actual FY19	Approp. FY20	Recomm. FY21
Public Works General	1,943,139	1,876,867	1,779,611
Vehicle Maintenance	598,865	619,446	598,296
Subtotal Public Works	2,542,004	2,496,313	2,377,907
SOLID WASTE MGMT.			
Collection of Refuse	433,265	732,828	751,149
Refuse Disposal	449,219	570,000	587,100
Curbside Recycling	623,881	1,187,128	1,231,380
Landfill Monitoring	18,350	20,600	19,000
Solid Waste General	85,742	106,390	108,348
Subtotal Solid Waste Mgmt.	1,610,457	2,616,946	2,696,977
TOTAL PUBLIC WORKS	4,152,461	5,113,259	5,074,884

and that meet said appropriation the sum of \$5,074,884 be raised from the tax levy. Of the total amount appropriated, the maximum sum authorized for salaries and wages is \$1,161,977. The Public Works Department is hereby authorized to sell at a private or public sale, with the approval of the Select Board, equipment that is no longer needed by the department. It is further authorized to exchange or trade in old equipment for similar materials in the usual course of its operations to provide for replacement items.

COMMENT: The overall total Public Works FY21 recommendation is \$5,174,884. This total appropriation includes \$5,074,884 from this article combined with an additional \$100,000 for Public Works General included in the appropriation from the Stabilization Fund in Article 5. The total combined Public Works recommendation represents an approximate increase of \$61,625 or 1.2% from FY20. The Public Works General budget includes salary, wages, longevity, and stipends consistent with its collective bargaining agreements, and the remainder of the budget request is level funded. The Town's snow and ice budget is historically underfunded at its current amount of \$160,000 for FY20, as evidenced by already exceeding the budget amidst an unseasonably warm winter. The FY21 budget request remains level funded at \$160,000, as a reduction would not allow for the Commonwealth's provision to carry a deficit forward to the following year if necessary.

The Vehicle Maintenance budget represents a decrease of \$21,150 from FY 2020 mainly related to potential savings in fuel cost related to recent decline in the price of gasoline.

In FY20 three new contracts were executed for the collection/hauling, disposal of solid waste and processing of recycle materials for a three-year period. Solid waste costs significantly increased from FY19 to FY20, upwards of approximately 61%, which required revised appropriations at the December 2019 Special Town Meeting. The FY21 overall solid waste budget reflects a much more modest increase of approximately 3.1% vs. FY20. Below is a breakdown of the subcategories of the solid waste budget:

- ***Collection of Refuse*** – This is a contractual item for the collection and hauling of solid waste (trash). The contractual price for FY21 is \$751,149, which represents a 2.5% increase over FY20;
- ***Transfer and Disposal of Refuse*** – This is a contractual item related to the costs of disposal for solid waste at the Covanta disposal facility in Braintree. The per ton price for solid waste disposal will rise from \$95/ton in FY20 to \$97.85/ton in FY21. The Town generates approximately 6,000 tons of solid waste per year, resulting in \$587,100 budgeted for FY21;
- ***Solid Waste General*** – This budget contains only one expense line item, Professional Services, which accounts for pest extermination contract services and removal services for propane, helium, oxygen, fire extinguishers, and other tank-type items received at the recycle center. FY21 is budgeted at the FY19 actual expenditures amount of \$23,250;
- ***Curbside Recycling*** – This effort is comprised of several different elements, some contractual and some unit cost or commodity based.

- *Collection of recycle material is a fixed contractual price for FY21 of \$898,480, which represents a 2.5% increase over FY20;*
- *Disposal and processing of recycling materials represents a variable cost tied to a regional index published weekly. The recycled materials market has fluctuated greatly over the past year, with prices swelling 300-400% per global market conditions for recycled goods. The contractual price for recycle processing for FY21 is \$97.85/ton, with Milton residents recycling approximately 3,400 tons of material per year.*

The combined recycle hauling and processing costs for FY21 are budgeted at \$1,202,514 which represents a 3% increase over FY20.

- *Landfill Closure represents a regulatory requirement to measure, quantify, and report groundwater location and contaminants that may exist beneath Milton’s landfill, which has been closed for two decades. This line item has been reduced slightly to \$19,000 to align with recent actual costs.*

ARTICLE 15 To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2020, for the Water Enterprise Fund; to determine how said appropriation shall be raised, whether by transfer from available funds, borrowing or otherwise; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate \$6,233,078 for the Water Enterprise Fund; and that \$565,000 be included in appropriations from the general fund for indirect costs and be allocated to the Water Enterprise Fund for funding and that the sum of \$6,798,078 be raised and appropriated as follows:

	Actual FY19	Approp. FY20	Recomm. FY21
WATER ENTERPRISE REVENUE:			
Rate / User Fee Revenue	5,732,269	6,523,151	6,598,078
Service and Miscellaneous Revenue	215,392	200,000	200,000
Retained earnings	200,000	200,000	-
Total Revenue	6,147,661	6,923,151	6,798,078

WATER ENTERPRISE COSTS:

Direct Costs:			
Salary & Wages	762,350	853,460	898,027
Expenses	352,418	400,800	400,800
Capital Outlay	365,000	365,000	365,000
Debt Service	922,309	1,195,891	1,045,000
MWRA Assessments	3,471,261	3,558,000	3,524,251
Subtotal Direct Costs	5,873,338	6,373,151	6,233,078
Indirect Costs	494,700	550,000	565,000
TOTAL	6,368,038	6,923,151	6,798,078

COMMENT: The Water Enterprise Fund Budget represents the costs to provide Milton residents with safe drinking water. The single greatest cost is the MWRA assessment, which covers the cost of the bulk purchase of water from MWRA. In addition, Town direct costs, such as water department personnel and system repairs; indirect costs, such as billing and administrative costs of managing the water department; and debt service for water system expansion and improvements, are also charged to the account.

ARTICLE 16 To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2020 for the Sewer Enterprise Fund; to determine how said appropriation shall be raised, whether by transfer from available funds, borrowing or otherwise; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate \$7,701,145 for the Sewer Enterprise Fund; that \$615,000 be included in appropriations from the general fund for indirect costs and be allocated to the Sewer Enterprise Fund for funding and that \$8,316,145 be raised and appropriated as follows:

	Actual FY19	Approp. FY20	Recomm. FY21
SEWER ENTERPRISE			
REVENUE:			
Rate / User Fee Revenue	7,178,634	7,996,498	7,902,145
Service and Miscellaneous Revenue	247,335	215,000	215,000
Sewer Inflow/Infiltration Mitigation Fund	200,000	200,000	200,000
Total Revenue	7,625,969	8,411,498	8,316,145

SEWER ENTERPRISE COSTS:

Direct Costs:			
Salary & Wages	614,061	702,565	737,268
Expenses	210,608	213,300	213,300
Capital Outlay	591,343	500,000	500,000
Debt Service	230,933	553,829	470,000
MWRA Assessments	5,556,575	5,841,804	5,780,577
Subtotal Direct Costs	7,203,520	7,811,498	7,701,145
Indirect Costs	544,680	600,000	615,000
TOTAL	7,748,200	8,411,498	8,316,145

COMMENT: The Sewer Enterprise Fund is comparable in purpose to the Water Enterprise Fund, but targeted to the costs to provide wastewater management. Sewer Department staff time, Milton's MWRA assessment, debt service, system improvement and maintenance costs, as well as indirect costs, are established and charged to the Sewer Enterprise Fund. Anticipated costs for next fiscal year, in both Enterprise accounts, are the basis by which the Select Board will develop and set the FY21 water and sewer rates.

ARTICLE 17 To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2020, for the Stormwater Enterprise Fund; to determine how said appropriation shall be raised, whether by transfer from available funds, borrowing or otherwise; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the sum of \$957,204 for the Stormwater Enterprise Fund; that \$86,500 be included in appropriations from the general fund for indirect costs and be allocated to the Stormwater Enterprise Fund for funding, and that \$1,043,704 be raised and appropriated as follows:

	Actual FY19	Approp. FY20	Recomm. FY21
STORMWATER ENTERPRISE REVENUE:			
Rate / Fee Revenue	783,012	958,127	993,704
Retained Earnings	-	50,000	50,000
Total Revenue	783,012	1,008,127	1,043,704

STORMWATER ENTERPRISE COSTS:

Direct Costs:			
Salary & Wages	178,768	191,430	201,475
Expenses	388,683	590,729	605,729
Debt Service	81,068	140,968	150,000
Subtotal Direct Costs	648,519	923,127	957,204
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Indirect Costs	76,500	85,000	86,500
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TOTAL	725,019	1,008,127	1,043,704
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COMMENT: The Stormwater Enterprise Fund targets the costs of managing the Town's stormwater collection system including maintaining existing infrastructure and meeting its legal requirements under the federal National Pollution Discharge Elimination System (NPDES) permit. The Town's new NPDES permit requirements became effective July 1, 2018 and require a number of new activities to achieve improved stormwater management and quality. The stormwater utility fee pays for street sweeping, catch basin cleaning, and replacement of drainage systems, yard waste collection, and other services that the Department of Public Works provides each year to ensure that the Town complies with the NPDES permit requirements.

ARTICLE 18 To see what sum of money the Town will vote to appropriate for the maintaining, repairing, improving and constructing of ways under the provisions of General Laws, Chapter 90, said sum or any portion thereof to be used in conjunction with any money which may be allotted by the State for this purpose; to determine how said appropriation shall be raised, whether by borrowing or otherwise; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the sum of \$693,346 be appropriated for the purposes set forth in this article, that to meet said appropriation the Treasurer be authorized to issue, with the approval of the Select Board, bonds or secured notes in the amount of \$693,346; and that the Town vote to accept grants under the provisions of M.G.L. Chapter 90 in the amount of \$693,346, the said reimbursements from the state (100%) to be restored upon their receipt to the Town Treasurer.

COMMENT: The Town's pavement management program, a system that evaluates the condition of our roadways, previously suggested an annual investment in excess of \$3 million to maintain them in operable condition. Actual investment traditionally runs far short of the target. Under Section 34 of M.G.L. Chapter 90, Milton is expected to receive its allocation of \$693,346 from the Commonwealth for reimbursement of eligible road repairs. Milton intends to fully utilize its Chapter 90 reimbursement.

ARTICLE 19 To see what sum of money the Town will vote to appropriate to provide rehabilitation, replacement or enhancement of the Town's water system, and to authorize the Select Board, on behalf of the Town, to apply for and use federal, state, MWRA or other funds for this purpose, to determine how such appropriation shall be raised; whether by borrowing or otherwise; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the sum of \$413,000 be appropriated for the purpose of financing the rehabilitation, replacement or enhancement of the Town's water system, including costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow \$413,000 under and pursuant to Chapter 44, Section 8 (5) of the General Laws, as amended, or any other enabling authority, and to issue bonds or notes of the Town therefor, and that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount borrowed for each such project shall be reduced by the amount of any such premium so applied, and that the Select Board and hereby is authorized to accept and expend in addition to the foregoing appropriation one or more grants or gifts from the Massachusetts Water Resources Authority or any other public or private funding source.

COMMENT: The primary source of funds Milton uses to rehabilitate the drinking water system is the MWRA's Local Water System Assistance Program. The program allocates Milton \$413,000 for FY21 through a ten year, 0% interest loan. The Milton Water Department uses the funding to replace pipes that have exceeded their useful life. An additional \$365,000 from the Water Enterprise Fund supplements the MWRA infrastructure funds on an annual basis. \$778,000 is a relatively small amount to invest to maintain a system as extensive as Milton's. At the investment rate, rehabilitation of the entire system will require in excess of 100 years, well beyond the useful life for much of the system.

ARTICLE 20 To see what sum of money the Town will vote to appropriate to provide rehabilitation, replacement or enhancement of the Town's stormwater, including costs incidental and related thereto, and to authorize the Select Board, on behalf of the Town, to apply for and use federal, state, or other funds for this purpose; to determine how such appropriation shall be raised, whether by borrowing or otherwise; and to act of anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the sum of \$320,000 be appropriated for the purpose of financing the rehabilitation, replacement, or enhancement of the Town's stormwater system, including costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow \$320,000 under and pursuant to Chapter 44, Sections 7(1) and 8(15) of the General Laws, as amended, or any other enabling authority, and to issue bonds or notes of the Town therefor, and that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount borrowed for each such project shall be reduced by the amount of any such premium so applied and that the Select Board be and hereby is authorized to accept and expend in addition to the foregoing appropriation one or more grants or gifts from any other public or private funding source.

COMMENT: Milton's storm drain system is built to collect and convey rainwater from over 96 miles of public roadway. Milton has an obligation under the Federal Clean Water Act to minimize the discharge of pollutants to receiving waters and to maintain its stormwater collection system in good standing. Funds appropriated in this article are utilized for capital projects to repair and rehabilitate failed storm water infrastructure. Debt service for these projects will be reflected in the Town's Stormwater Enterprise Fund Budget.

ARTICLE 21 To see what sum of money the town will vote to appropriate to provide capital needs for the Town's sewer system, including costs incidental and related thereto, and to authorize the Select Board, on behalf of the Town, to apply for and use federal, state, MWRA or other funds for this purpose, to see how such appropriation shall be raised; whether by borrowing under applicable provisions of law or otherwise; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the sum of \$1,150,000 be appropriated for the purpose of financing the capital needs of the Town's sewer system, including costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow \$1,150,000 under and pursuant to Chapter 44, Section 8 (5) of the General Laws, as amended, or any other enabling authority, and to issue bonds or notes of the Town therefor, and that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount borrowed for each such project shall be reduced by the amount of any

such premium so applied, and that the Select Board be and hereby is authorized to accept and expend in addition to the foregoing appropriation one or more grants or gifts from the Massachusetts Water Resources Authority or any other public or private funding source.

COMMENT: Our sewer system collects sanitary waste from Town properties and conveys it into the MWRA system, for treatment at Deer Island; ratepayers benefit from this arrangement by avoiding added costs of other treatment methods. Regular investment in the sewer infrastructure maintains system integrity and protects against sewerage backflow into buildings and streets. Properly maintained sewers also limit the entry of groundwater and stormwater (infiltration and inflow) into the sanitary system.

Milton annually participates in the Massachusetts Water Resources Authority (MWRA) I&I removal program. In FY21 the Town will receive \$1,150,000, 75% of which will be as a grant and 25% of which will be in the form of a 0% interest loan.

ARTICLE 22 To see what sum of money the Town will vote to appropriate for Health and Sanitation for the twelve month period beginning July 1, 2020; and to act on anything relating thereto.

Submitted by the Board of Health

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading “Recomm. FY21”:

	Actual FY19	Approp. FY20	Recomm. FY21
BOARD OF HEALTH			
Salaries & Wages	186,852	209,078	215,225
General Expenses	10,650	3,395	5,795
TOTAL BOARD OF HEALTH	197,502	212,473	221,020

and that to meet said appropriation the sum of \$221,020 be raised from the tax levy.

COMMENT: The modest increase in the budget requested by the Board of Health is attributed to salary and wage increases related to step adjustments as afforded by a collective bargaining agreement as well as the annual software support on the newly implemented food establishment inspection tracking software.

ARTICLE 23 To see what sum of money the Town will vote to appropriate for the Public Library for the twelve month period beginning July 1, 2020; and to act on anything relating thereto.

Submitted by the Board of Library Trustees

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading “Recomm. FY21”:

LIBRARY	Actual FY19	Approp. FY20	Recomm. FY21
Salaries & Wages	1,061,432	1,097,431	1,104,644
General Expenses	200,614	208,704	211,773
Old Colony Network	39,966	40,800	42,024
Books & Related Materials	174,036	146,000	150,380
TOTAL LIBRARY	1,476,048	1,492,935	1,508,821

and that to meet said appropriation the sum of \$1,508,821 be raised from the tax levy.

COMMENT: After a thorough presentation of the Library’s budget by the Library Administration and Trustees, the Warrant Committee confidently reports that the Library is operating efficiently and effectively for the benefit of all Milton’s citizens. The Library recommendation for FY21 offers a modest increase from the FY20 appropriation. This increase is in order to meet contractual salary obligations. The Library is a vital resource for the town and a valued member of the community. It is the opinion of the Warrant Committee that this responsible budget should be approved as is.

ARTICLE 24 To see what sum of money the Town will vote to appropriate for the maintenance and improvement of the Cemetery for the fiscal year beginning July 1, 2020; and to act on anything relating thereto.

Submitted by the Cemetery Trustees

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading “Recomm. FY21”:

CEMETERY	Actual FY19	Approp. FY20	Recomm. FY21
Salaries & Wages	713,539	686,196	688,432
General Expenses	179,146	159,148	159,148
TOTAL CEMETERY	892,685	845,344	847,580

and to meet said appropriation the sum of \$847,580 be raised from the tax levy. The Department is hereby authorized to sell or exchange old equipment to furnish additional funds for new equipment.

COMMENT: The Cemetery recommendation for FY21 offers a modest increase from the FY20 appropriation. This increase is in order to meet contractual salary obligations.

ARTICLE 25 To see what sum of money the Town will vote to appropriate for the twelve month period beginning July 1, 2020 for the operation of Parks and Recreation; and to see if the Town will vote to authorize the continued use of the Park and Recreation Revolving Fund pursuant to the provisions of Chapter 18 of the General Bylaws of the Town; and to act on anything relating thereto.

Submitted by the Board of Park Commissioners

RECOMMENDED that the Town authorize the continued use of the Park and Recreation Revolving Fund pursuant to the provisions of Chapter 18 of the General Bylaws of the Town and that the Town appropriate the amounts shown in the following tabulation under the heading “Recomm. FY21”:

	Actual FY19	Approp. FY20	Recomm. FY21
PARKS AND RECREATION			
Salaries & Wages	380,159	422,797	432,965
General Expenses	250,343	144,391	153,401
Special Needs Programs	1,000	1,000	1,000
TOTAL PARKS AND RECREATION	631,502	568,188	587,366

and that to meet said appropriation the sum of \$587,366 be raised from the tax levy.

COMMENT: The Parks and Recreation Department will continue to deliver its services with funds in excess of the appropriation provided by the Town, and will continue to rely on its Revolving Fund and Gift Accounts in FY21.

Salaries and wages reflect typical salary increases based on negotiated contracts and funding for staff positions to support the recently opened teen center. The General Expense line which includes operating expenses such as utilities, water/sewer, equipment maintenance and the care and maintenance of approximately 115 acres in the town reflects a moderate increase.

The management team of the Park and Recreation Department is working diligently to manage the current needed capital projects while planning for future needed capital improvements in and around the town while respecting the financial limits of its town approved budget, its Revolving Fund and its Gift Account.

ARTICLE 26 To see what sum of money the Town will vote to appropriate for the support of schools for the twelve month period beginning July 1, 2020; and to act on anything relating thereto.

Submitted by the School Committee

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading “Recomm. FY21”:

SCHOOLS	Actual FY19	Approp. FY20	Recomm. FY21
School Department	49,628,098	51,028,200	52,088,319
TOTAL SCHOOLS	49,628,098	51,028,200	52,088,319

and that to meet said appropriation the sum of \$52,088,319 be raised from the tax levy.

COMMENT: The total appropriation recommended for the schools is \$52,738,319. This amount includes \$52,088,319 included in this article combined with an additional appropriation of \$650,000 included in Article 5. The school appropriation is the largest component of the Town budget and the FY21 total appropriation represents an increase of \$1,710,119 or 3.4% over FY20.

The initial FY21 budget incorporated investments that sought to correct some FY20 reductions that are, in the long-term, unsustainable given the need created by increased enrollment. Those investments included: a much-needed assistant director of special education, a shared elementary school technology teacher (restored position), a middle-school world language teacher, two additional classroom teaching positions at the high school, and an additional bus to meet the demand for transportation. These additional budget items have been delayed due to the FY21 financial situation, and will be revisited in future budget conversations as appropriate.

ARTICLE 27 To see what sum of money the Town will vote to appropriate for the support of the Blue Hills Regional Technical School for the twelve month period beginning July 1, 2020 and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading “Recomm. FY21”:

BLUE HILLS REG. TECH. SCHOOL	Actual FY19	Approp. FY20	Recomm. FY21
Assessment	923,694	799,646	799,184
TOTAL	923,694	799,646	799,184

and that to meet said appropriation the sum of \$799,184 be raised from the tax levy.

COMMENT: The FY21 allocation of costs to Blue Hills Regional Technical School to the Town have decreased due to the enrollment number decreasing by one student, bringing the Town's enrollment to 36 students.

ARTICLE 28 To see what sum of money the Town will vote to appropriate for the support of the Consolidated Facilities Department for the twelve month period beginning July 1, 2020; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading "Recomm. FY21":

CONSOLIDATED FACILITIES	Actual FY19	Approp. FY20	Recomm. FY21
Salaries & Wages	862,549	856,394	832,870
General Expenses	192,139	182,426	186,120
Improvement Projects/Repairs	199,495	153,000	186,339
TOTAL CONSOLIDATED FACILITIES	1,254,183	1,191,820	1,205,329

and that to meet said appropriation the sum of \$1,205,329 be raised from the tax levy.

COMMENT: The Consolidated Facilities Department (CFD) oversees all of the day-to-day building maintenance, engineering and capital planning for both Town and School buildings. The CFD oversees 925,000 square feet of space covering 23 buildings. The department also handles all vendor contracts, state, and regulatory inspections as well as energy efficiency upgrades. The purchasing of supplies, materials and utilities is currently carried in the individual department budgets but is overseen by the CFD. All maintenance labor is carried in the CFD budget. The recommendation FY21 CFD budget proposes significant reductions compared to Actual FY19 in all categories. While the CFD does tremendous work with limited resources various maintenance projects must be slowed or deferred in order for CFD to meet both its performance obligations and budgetary restrictions. It should be noted that the CFD performs vital functions for the Town, allowing other departments to continue their high level of service. The FY21 recommendation compared to FY20 appropriation recognizes the needs of CFD and represents attempts to provide what is needed in a constrained budget year. The CFD will need its budget gradually increased in future years as the structural imbalance of revenue compared to necessary spending in the Town budgets is addressed in order to mitigate the eventual consequences of deferred maintenance.

ARTICLE 29 To see what sum of money the Town will vote to appropriate for Interest and Maturing Debt for the twelve month period beginning July 1, 2020, and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the amount shown in the following tabulation under the heading “Recomm. FY21”:

INTEREST AND MATURING DEBT	Actual FY19	Approp. FY20	Recomm. FY21
Interest	927,811	994,201	880,963
Maturing Debt	3,041,379	3,766,237	3,659,379
TOTAL INTEREST AND MATURING DEBT	3,969,190	4,760,438	4,540,342

and that to meet said appropriation the sum of \$250,000 be appropriated from funds released from the Overlay Reserve and \$4,290,342 be raised from the tax levy.

COMMENT: The FY21 recommendation above is based upon calculations provided by the Town Treasurer’s Office. Table 5 shows the interest and principal from the bond issues outstanding with a provision for short term interest.

ARTICLE 30 To see what sum of money the Town will vote to appropriate for the Stabilization Fund, the Capital Stabilization Fund and the Road Stabilization Fund in accordance with the provisions of Massachusetts General Laws, Chapter 40, Section 5B; to determine how said appropriation shall be raised, whether by transfer from available funds, borrowing or otherwise; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the amount shown in the following tabulation under the heading “Recomm. FY 21”:

STABILIZATION FUNDS	Actual FY19	Approp. FY20	Recomm. FY21
Stabilization Fund	200,000	-	-
Capital Stabilization Fund	354,089	610,000	-
Road Stabilization Fund	100,000	-	-
GRAND TOTAL	654,089	610,000	-

and that to meet said appropriation \$0 be appropriated.

COMMENT: The Warrant Committee remains committed to funding the Town's various Stabilization Funds as a positive component of Milton's credit and AAA bond rating, and to provide funds for future contingencies. Due to anticipated negative effects of the COVID-19 crisis on FY 2021 revenues, all sources of funds are needed to support the operating budget and therefore no appropriation to the Stabilization Funds in FY 2021 is recommended.

The balance in the stabilization funds as of April 30, 2020 totals \$6,147,602, approximately 5.1% of the total General Fund budget. In prior years, the Warrant Committee observed that the Town should target stabilization funds in the range of 5-10% of the total General Fund budget or \$5,748,070 to \$11,496,141. We note the progress towards achieving this goal and will look for additional areas during the next several budget cycles to achieve this goal.

ARTICLE 31 To see what sum of money the Town will appropriate for the twelve month period beginning July 1, 2019 for the Other Post-Employment Benefits Liability Trust Fund to reduce the unfunded actuarial liability of health care and other post-employment benefits; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town vote to appropriate the sum of \$0 for the purposes set forth in this article.

COMMENT: The Town should continue to fund this Trust, and should consider increasing funding when finances allow, addressing the unfunded liability for employee retirement benefits such as health insurance. Due to anticipated negative effects of the COVID-19 crisis on FY 2021 revenues, all sources of funds are needed to support the operating budget and therefore no appropriation to the Other Post-Employment Benefits Liability Trust Fund in FY 2021 is recommended. As of April 30, 2020, the balance of the Other Post-Employment Benefits Liability Trust Fund is \$1,240,968.

ARTICLE 32 To see what sum of money the Town will vote to appropriate for the Reserve Fund for extraordinary or unforeseen expenditures for the twelve month period beginning July 1, 2020; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the sum of \$250,000 for the Reserve Fund for extraordinary or unforeseen expenditures for the twelve month period beginning July 1, 2020; and that to meet said appropriation the sum of \$250,000 be raised from the tax levy.

COMMENT: This recommendation provides \$250,000 for extraordinary or unforeseen expenditures.

ARTICLE 33 To see if the Town will vote to authorize the use of revolving funds previously established pursuant to votes of Town Meeting, and to determine: 1) the programs and purposes for which each such revolving fund may be expended; 2) the departmental receipts which shall be credited to each such revolving fund; 3) the board, department or officer authorized to expend money from each such revolving fund; and 4) a limit on the total amount which may be expended from each such revolving fund in the fiscal year which begins on July 1, 2020; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town continue the revolving funds created under Chapter 44, Section 53E ½ of the Massachusetts General Laws and established by votes of the Annual Town Meeting as indicated in the tabulation below:

Annual Town Meeting	Department	Purpose	Revenue Source	Limit
March 1994 Article 37	Board of Park Commissioners	Maintenance and repair of Town parks and recreational facilities	Fees received from the use of Town parks and recreational facilities	\$100,000
May 1996 Article 31	Board of Library Trustees	Purchasing new books and other related materials	Fines for overdue materials and from charges for lost or damaged materials, printer use fees and receipts from the sale of trash stickers	\$65,000
May 2001 Article 29	Select Board	Operation, repair, rental and maintenance of the Senior Center	Fees received from rental of the facilities at the Senior Center	\$1,000
May 2004 Article 28	Board of Health	Operation of health programs and for the purchase of additional vaccine for Town of Milton residents	Fees and charges received from the operation of influenza and pneumonia clinics, a year round immunization program, other health programs	\$30,000

May 2008 Article 30	Board of Library Trustees	Operation, repair, rental and maintenance of the library facilities	Fees and charges received from rental of library facilities	\$25,000
May 2009 Article 40	Cemetery Department	Purchasing, storing and installing grave liners and other related materials and equipment	Fees for providing and installing grave liners	\$60,000
May 2011 Article 32	Conservation Commission	Purchasing and installation of trees, shrubs and plants, cleaning of waterways and removal of invasive species and improving drainage	Fees charged for fines imposed for the violation of the Wetlands Protection Act and the Town of Milton Wetlands Bylaw	\$15,000
January 2012 STM Article 5	Select Board	Building maintenance, repair and improvement	Revenue collected from rent or fees for occupancy or use of the former East Milton Library	\$25,000
May 2017 ATM Article 45	Consolidated Facilities	Energy conservation improvements at any Town building	Revenue received from the sale of energy credits related to the operation of solar panels on the roof of the Town Office Building	\$10,000
October 2018 STM Article 6	Planning Board and Select Board	Traffic Safety and Infrastructure	Money received by the Board of Appeals or Planning Board from applicants for developments which may impact traffic on roads in Milton	\$50,000

COMMENT: This Article reauthorizes the Town's use of existing revolving funds and sets annual withdrawal limits; no withdrawal limit changes are recommended from last year's Warrant.

ARTICLE 34 To see what sum of money the Town will appropriate to the Affordable Housing Trust; to determine how said appropriation shall be raised; and to act on anything related thereto.

Submitted by the Select Board

RECOMMENDED that the Town appropriate the sum of \$0 to the Affordable Housing Trust.

COMMENT: A local housing trust allows municipalities to collect funds intended to provide financial support for the construction and preservation of affordable homes. Identifying various funding will continue to be critical to our success and ensuring that those avenues are available to build the capital in the Affordable Housing Trust. We encourage the Town to be creative in seeking alternative funding sources to address our community's growing housing needs. Due to anticipated negative effects of the COVID-19 crisis on FY 2021 revenues, all sources of funds are needed to support the operating budget and therefore no appropriation to the Affordable Housing Trust in FY 2021 is recommended. The balance in the trust as of April 30, 2020 was \$116,809.

ARTICLE 35 To see what sum of money the Town will vote to appropriate from the PEG Access and Cable Related Fund, established under Article 36 of the Annual Town Meeting of May 4, 2019, as authorized by Chapter 44, Section 53F $\frac{3}{4}$ of the General Laws, as amended, for Fiscal Year 2021 cable-related purposes consistent with the Town's franchise agreements with Comcast of Milton, Inc. and RCN Telecom Services of Massachusetts, LLC, including, but not limited to: (i) support of public, educational or governmental access cable television services; (ii) monitor compliance of the cable operator with the franchise agreement; or (iii) prepare for renewal of the franchise license; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that Town vote to appropriate \$550,000 from the PEG Access and Cable Related Fund, established under Article 36 of the Annual Town Meeting of May 4, 2019, as authorized by Chapter 44, Section 53F $\frac{3}{4}$ of the General Laws, as amended, for Fiscal Year 2021 cable-related purposes consistent with the Town's franchise agreements with Comcast of Milton, Inc. and RCN Telecom Services of Massachusetts, LLC, including, but not limited to: (i) support of public, educational or governmental access cable television services; (ii) monitor compliance of the cable operator with the

franchise agreement; or (iii) prepare for renewal of the franchise license; and to act on anything relating thereto.

COMMENT: Chapter 352 of the Acts of 2014 is an act relative to cable PEG access Enterprise Funds. This act presents two options available to cities and towns to separately account for cable related receipts, either in an enterprise fund under MGL Chapter 44 Section 53F ½ or separate fund under MGL Chapter 44 Section 53F ¾. The Town established the PEG Access and Cable Related Fund under Article 36 of the Annual Town Meeting of May 4, 2019, as authorized by Chapter 44, Section 53F ¾ of the General laws, as amended. The annual appropriation recommended in this article is an estimate of the annual fees the Town will owe for Fiscal Year 2021 to the MPEG Access, Inc. under the current PEG access agreement. This Article will be included in future Annual Town Meeting Warrants.

ARTICLE 36 To see if the Town will vote to authorize the Select Board, during Fiscal Year 2021, to accept on behalf of the Town any and all easements for any of the following purposes: roads, sidewalks, vehicular and/or pedestrian access or passage, drainage and utilities; and to abandon or relocate easements acquired for any of the foregoing purposes; provided, however, that such authorization shall pertain only to easements accepted, abandoned or relocated at no cost to the Town; and to act on anything relating thereto.

Submitted by the Select Board

RECOMMENDED that the Town vote to authorize the Select Board, during Fiscal Year 2021, to accept on behalf of the Town any and all easements for any of the following purposes: roads, sidewalks, vehicular and/or pedestrian access or passage, drainage and utilities; and to abandon or relocate easements acquired for any of the foregoing purposes; provided, however, that such authorization shall pertain only to easements accepted, abandoned or relocated at no cost to the Town; and to act on anything relating thereto.

COMMENT: The Warrant Committee voted unanimously to recommend the Select Board be able to accept all easements on behalf of the Town during the Fiscal Year 2021, after discussions and clarifications that said duties would be at no cost to the Town.

ARTICLE 37 To see if the Town will vote to amend the existing Stormwater Bylaw, as set forth in Chapter 21 of the General Bylaws, by deleting all of the existing text in Chapter 21, and replacing it with following text:

Chapter 21 Stormwater Management Bylaw

SECTION 1. PURPOSE

The purpose of this Bylaw is to: implement the requirements of the National Pollutant Discharge Elimination System (NPDES) General Permit for Storm Water Discharges from Small Municipal Separate Storm Sewer Systems issued by the U.S. Environmental Protection Agency; protect the public health, safety, and welfare of Milton residents; protect the natural resources, water bodies, groundwater resources, environment, and municipal facilities of the Town; satisfy the appropriate water quality requirements of the Federal Clean Water Act; eliminate and prohibit illicit connections and discharges to the Municipal Storm Drain System of the Town; eliminate or reduce the adverse effects of soil erosion and sedimentation as a result of land disturbing activities; and manage stormwater runoff to minimize adverse impacts to the Town, its citizens, and the environment.

Chapter 21 is adopted under authority granted by the Home Rule Amendments of the Massachusetts Constitution, the Massachusetts Home Rule statutes, and the regulations of the Federal Clean Water Act found at 40 CFR 122.34. The provisions of Chapter 21 apply to all property owners in the Town.

The Department of Public Works (DPW) shall administer and the Select Board shall enforce Chapter 21. Any powers granted to or duties imposed upon the STORMWATER AUTHORITY or the Select Board to promulgate rules and regulations shall not have the effect of suspending or invalidating this Bylaw.

The STORMWATER AUTHORITY may promulgate rules and regulations to effectuate the purpose of this Bylaw. The Select Board shall approve such rules and regulations after a public notice in a newspaper of general circulation and a public hearing. Failure to promulgate such rules and regulations or a determination of their invalidity by final order of a court of competent jurisdiction shall not have the effect of suspending or invalidating Chapter 21.

SECTION 2. DEFINITIONS

Unless otherwise defined in this section, the terms in this Chapter correspond to definitions found in the Clean Water Act (33 U.S.C. section 1251 et seq.) and the General Permit for Storm Water Discharges from Small Municipal Separate Storm Sewer Systems issued by the U.S. Environmental Protection Agency.

ALTERATION OF DRAINAGE CHARACTERISTICS: Any activity on an area of land that changes the water quality, force, direction, timing or location of runoff flowing from the area. Such changes include: change from distributed

runoff to confined or discrete discharge; change in the volume of runoff from the area; change in the peak rate of runoff from the area; and change in the recharge to groundwater on the area.

APPLICANT: Any person, individual, partnership, association, firm, company, corporation, trust, authority, agency, department, or political subdivision, of the Commonwealth or the Federal government, to the extent permitted by law, requesting a Stormwater Permit.

AS-BUILT DRAWING: Drawings that completely record and document applicable aspects and features of conditions of a project following construction using Stormwater Management Plans derived from a Stormwater Permit.

BEST MANAGEMENT PRACTICE (BMP): An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of stormwater runoff.

CERTIFIED PROFESSIONAL IN EROSION AND SEDIMENT CONTROL (CPESC): A certified specialist in soil erosion and sediment control. This certification program, sponsored by the Soil and Water Conservation Society in cooperation with the American Society of Agronomy, provides the public with evidence of professional qualifications.

CLEAN WATER ACT: The Federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.) as hereafter amended.

CLEARING: Any activity that removes the vegetative surface cover.

DEVELOPMENT: The modification of land to accommodate a new use or expansion of use, usually involving construction.

DISCHARGE OF POLLUTANTS: The addition from any source of any pollutant or combination of pollutants into the municipal storm drain system or into the waters of the United States or Commonwealth from any source.

EROSION: The wearing away of the land surface by natural or artificial forces such as wind, water, ice, gravity, or vehicle traffic and the subsequent detachment and transportation of soil particles.

EROSION AND SEDIMENTATION CONTROL PLAN: A document containing narrative, drawings and details developed by a qualified professional engineer

(PE) or a Certified Professional in Erosion and Sedimentation Control (CPESC), which includes best management practices, or equivalent measures designed to control surface runoff, erosion and sedimentation during pre-construction and construction related land disturbing activities.

GRADING: Changing the level or shape of the ground surface.

GROUNDWATER: Water beneath the surface of the ground.

GRUBBING: The act of clearing land surface by digging up roots and stumps.

HAZARDOUS MATERIAL: Any material which, because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Toxic or hazardous materials include any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious waste, acid and alkali, and any substance defined as “toxic” or “hazardous” by MGL c. 21C and c. 21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.0000.

ILLICIT CONNECTION: A surface or subsurface drain or conveyance which allows an illicit discharge into the municipal storm drain system, including without limitation sewage, process wastewater, or wash water, and any connections from indoor drains, sinks, or toilets, regardless of whether said connection was previously allowed, permitted, or approved before the effective date of this bylaw.

ILLICIT DISCHARGE: Direct or indirect discharge to the municipal storm drain system or into a watercourse or the waters of the Commonwealth that is not composed entirely of stormwater, except as exempted in Article II, §2. The term does not include a discharge in compliance with an NPDES stormwater discharge permit or resulting from fire-fighting activities exempted pursuant to Article II, §2D(1) of this bylaw.

IMPERVIOUS SURFACE: Any material or structure on or above the ground that prevents water infiltrating the underlying soil. Impervious Surface includes without limitation roads, paved parking lots, sidewalks, and rooftops.

IMPOUNDMENT: A stormwater pond created by either constructing an embankment or excavating a pit which retains a permanent pool of water.

INFILTRATION: The act of conveying surface water into the ground to permit groundwater recharge and the reduction of stormwater runoff from a project site.

Stormwater Permit: A permit issued by the Stormwater Authority pursuant to this bylaw prior to commencement of Land Disturbing Activity or Redevelopment.

LAND-DISTURBING ACTIVITY: Any activity that causes a change in the position or location of soil, sand, rock, gravel, or similar earth material; results in an increased amount of runoff or pollutants; measurably changes the ability of a ground surface to absorb waters; involves clearing and grading; or results in an alteration of drainage characteristics.

LOAD ALLOCATION: The maximum concentration or mass of a pollutant which can be discharged to a waterway by non-point sources without causing a violation of surface water quality standards as established in an applicable TMDL.

LOT: An individual tract of land as shown on the current Assessor's Map for which an individual tax assessment is made. For the purposes of these regulations, a lot also refers to an area of a leasehold on a larger parcel of land, as defined in the lease agreement and shown by approximation on the Assessor's Map.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or MUNICIPAL STORM DRAIN SYSTEM: The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Milton.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORMWATER DISCHARGE PERMIT: A permit issued by United States Environmental Protection Agency or jointly with the Commonwealth of Massachusetts that authorizes the discharge of pollutants to waters of the United States.

NONPOINT SOURCE POLLUTION: Pollution from many diffuse sources caused by rainfall or snowmelt moving over and through the ground. As the runoff moves, it picks up and carries away natural and man-made pollutants finally depositing them into a water resource area.

NONSTORMWATER DISCHARGE: Discharge to the municipal storm drain system not composed entirely of stormwater.

OPERATION AND MAINTENANCE PLAN: A plan setting up the functional, financial and organizational mechanisms for the ongoing operation and maintenance of a stormwater management system to ensure that it continues to function as designed.

OWNER: A person with a legal or equitable interest in property.

PERSON: An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

POINT SOURCE: Any discernible, confined, and discrete conveyance, including but not limited to, any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, or container from which pollutants are or may be discharged.

PRE-CONSTRUCTION: All activity in preparation for construction.

Project – Land disturbance conducted on either a single property or multiple properties as part of a single proposal (e.g., residential subdivision).

POLLUTANT: Any element or property of sewage, agricultural, industrial or commercial waste, runoff, leachate, heated effluent, or other matter, whether originating at a point or nonpoint source, that is or may be introduced into any sewage treatment works, watercourse, or Waters of the Commonwealth. Pollutants include, but are not limited to:

- A. PAINTS, VARNISHES, AND SOLVENTS;
- B. OIL AND OTHER AUTOMOTIVE FLUIDS;
- C. NONHAZARDOUS LIQUID AND SOLID WASTES AND YARD WASTES;
- D. REFUSE, RUBBISH, GARBAGE, LITTER, OR OTHER DISCARDED OR ABANDONED OBJECTS, ORDNANCE, ACCUMULATIONS AND FLOATABLES;
- E. PESTICIDES, HERBICIDES, AND FERTILIZERS;
- F. HAZARDOUS MATERIALS AND WASTES;
- G. SEWAGE, FECAL COLIFORM AND PATHOGENS;
- H. DISSOLVED AND PARTICULATE METALS;
- I. ANIMAL WASTES;

- J. ROCK, SAND, SALT, SOILS;
- K. CONSTRUCTION WASTES AND RESIDUES; AND
- L. NOXIOUS OR OFFENSIVE MATTER OF ANY KIND.

PROCESS WASTEWATER: Water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any material, intermediate product, finished product, or waste product.

RECHARGE: The process by which groundwater is replenished by precipitation through the percolation of runoff and surface water through the soil.

REDEVELOPMENT: Development, rehabilitation, expansion, demolition, construction, land alteration, or phased projects that disturb the ground surface, including impervious surfaces, on previously developed sites. The creation of new areas of impervious surface or new areas of land disturbance on a site constitutes development, not redevelopment, even where such activities are part of a common plan which also involves redevelopment. Redevelopment includes maintenance and improvement of existing roadways including widening less than a single lane, adding shoulders, correcting substandard intersections, improving existing drainage systems and repaving; and remedial projects specifically designed to provide improved stormwater management such as projects to separate storm drains and sanitary sewers and stormwater retrofit projects.

RUNOFF: Rainfall, snowmelt, or irrigation water flowing over the ground surface.

SEDIMENT: Mineral or organic soil material that is transported by wind or water, from its origin to another location; the product of erosion processes.

SEDIMENTATION: The process or act of deposition of Sediment.

SITE: Any lot or parcel of land or area of property where Land-Disturbing Activities are, were, or will be performed.

SOIL: Any earth, sand, rock, gravel, or similar material.

STORMWATER AUTHORITY: The Town of Milton Select Board or its authorized agent(s).

STORMWATER: Runoff from precipitation or snow melt and surface water runoff and drainage.

STORMWATER MANAGEMENT PLAN: A plan required as part of the application for a Land Disturbance Permit.

TOTAL MAXIMUM DAILY LOAD or TMDL: the greatest amount of a pollutant that a water body can accept and still meet water quality standards for protecting public health and maintaining the designated beneficial uses of those waters for drinking, swimming, recreation, and fishing. A TMDL is also a plan, adopted under the Clean Water Act, specifying how much of a specific pollutant can come from various sources, including stormwater discharges, and identifies strategies for reducing the pollutant discharges from these sources so as not to violate Massachusetts surface water quality standards. (314 CMR 4.00, et seq.)

TOTAL SUSPENDED SOLIDS OR TSS: Undissolved organic or inorganic particles in water.

VERNAL POOLS: Temporary bodies of freshwater which provide critical habitat for a number of vertebrate and invertebrate wildlife species.

WASTE LOAD ALLOCATION: The maximum concentration or mass of a pollutant which can be discharged to a waterway from point sources without causing a violation of surface water quality standards as established in an applicable TMDL.

WATERCOURSE: A natural or man-made channel through which water flows or a stream of water, including a river, brook or underground stream.

WATERS OF THE COMMONWEALTH: All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, groundwater, and Waters of the United States as defined under the Federal Clean Water Act as hereafter amended.

WETLANDS: Tidal and non-tidal areas characterized by saturated or nearly saturated soils most of the year that are located between terrestrial (land-based) and aquatic (water-based) environments, including freshwater marshes around ponds and channels (rivers and streams), brackish and salt marshes; common names include marshes, swamps and bogs.

SECTION 3. APPLICABILITY

This Chapter applies to all property owners that discharge or propose to discharge stormwater off their property into the Municipal Storm Drain System of the Town of Milton or directly or indirectly to into a watercourse or waters of the Commonwealth. This Chapter to the extent a Project is required to obtain approval from the Milton Conservation Commission pursuant to the Wetland Protection Act (MGL Chapter 131, Section 40) the provisions of this Chapter do not apply.

The following discharges are exempt from this Chapter:

- (a) DPW ice and snow control operations;
- (b) Flow resulting from fire fighting activities;
- (c) Natural flow from riparian habitats and wetlands;
- (d) Dye testing, provided verbal notification is given to the DPW prior to the time of the test;
- (e) Non-stormwater discharge permitted under an NPDES permit administered under the authority of the United States Environmental Protection Agency, provided that the discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations; and,
- (f) Projects that commenced prior to the effective date of this Bylaw provided they are completed within one year from such effective date.

The following nonstormwater discharges are exempt from Chapter 21 provided they do not significantly increase pollutant loads to the Municipal Separate Storm Sewer System or, directly or indirectly, into a watercourse or waters of the Commonwealth:

- (a) Waterline flushing;
- (b) Flow from potable water sources;
- (c) Uncontaminated groundwater or uncontaminated pumped groundwater;
- (d) Water from exterior foundation drains, footing drains, crawl space pumps, or air conditioning condensation;
- (e) Water from sump pumps and other pumps that remove floodwaters from basements;
- (f) Water discharge from irrigation or watering of lawns, trees, landscaping, and gardens;
- (g) Water from property management activities including washing walkways, patios, house siding, windows, vehicles garaged at that property, or similar property management activities;

- (h) Discharge from de-chlorinated swimming pool water (less than one ppm chlorine) provided the water is allowed to stand for one week prior to draining and the pool is drained in such a way as not to cause a nuisance.

SECTION 4. STORMWATER MANAGEMENT REQUIREMENTS

All Projects shall prevent the discharge of polluted stormwater to the Municipal Storm Drain System of the Town.

The Stormwater Authority shall adopt within one (1) year, and may periodically amend, requirements, regulations, rules and/or written guidance relating to the terms, conditions, definitions, enforcement, fees, procedures and administration of this Stormwater Management bylaw by majority vote after conducting a public hearing to receive comments. Such hearing shall be advertised in a newspaper of general local circulation, at least fourteen (14) days prior to the hearing date. Failure of the Stormwater Authority to issue such rules, or regulations, or a legal declaration of their invalidity by a court, shall not act to suspend or invalidate the effect of this bylaw.

Stormwater Management regulations, rules or guidance shall be consistent with or more stringent than the most recent Small Municipal Separate Sewer System General Permit (MS4 Permit). All projects subject to this Bylaw shall comply with the Stormwater Management Policy of the Massachusetts Department of Environmental Protection and the Massachusetts Wetlands Protection Act. The Stormwater Authority may require any additional information or data which is reasonably necessary to review compliance with this Chapter.

Stormwater Management regulations may identify one or more categories of projects requiring review that, because of their size, scope and common features or characteristics, may be approved by one or more agents of the Stormwater Authority rather than by a majority of Stormwater Authority members. For such projects, the Stormwater Authority will identify minimum stormwater management standards pursuant to this bylaw, compliance with which is required before the project is approved.

The Stormwater Authority or its authorized agent may suspend municipal storm drain system access to any person or property without prior written notice when such suspension is necessary to stop an actual or threatened discharge of pollutants that presents imminent risk of harm to the public health, safety, welfare or the environment. In the event any person fails to comply with an emergency suspension order, the Stormwater Authority may take all reasonable steps to prevent or minimize harm to the public health, safety, welfare or the environment.

Notwithstanding other requirements of local, state or federal law, as soon as a person responsible for a facility or operation, or responsible for emergency response for a facility or operation, has information of or suspects a release of materials at that facility or operation resulting in or which may result in discharge of pollutants to the municipal drainage system, watercourse, or Waters of the Commonwealth, the person shall take all necessary steps to ensure containment and cleanup of the release. In the event of a release of oil or hazardous materials, the person shall immediately notify the municipal fire and police departments. In the event of a release of nonhazardous material, the reporting person shall notify the authorized enforcement agency no later than the next business day. The reporting person shall provide to the Stormwater Authority written confirmation of all telephone, facsimile or in-person notifications within three business days thereafter. If the discharge of prohibited materials is from a commercial or industrial facility, the facility owner or operator of the facility shall retain on site a written record of the discharge and the actions taken to address it and prevent its recurrence. Such records shall be retained for at least three years.

All projects subject to this Bylaw shall comply with the Stormwater Management Policy of the Massachusetts Department of Environmental Protection. The Stormwater Authority may require any additional information or data which is reasonably necessary to review compliance with this Chapter.

SECTION 5. STORMWATER MANAGEMENT AND LAND DISTURBANCE

No person may undertake a construction activity or land disturbance, including clearing, grading, excavation or redevelopment that will disturb equal to or greater than thresholds outlined in the Milton Stormwater Management Regulations without a Stormwater Permit approved by the Stormwater Authority or as otherwise provided in this bylaw or related regulation. The Stormwater Authority may establish requirements and timelines for plan submittal, approval or disapproval, or requests for additional information from a potential permittee.

Any person that fails to follow the requirements of a Stormwater Permit and the related Erosion and Sedimentation Control Plan, and Operations and Maintenance Plan, or any permit issued under the Stormwater Management Regulations shall be in violation of this bylaw.

Stormwater Permit must be obtained prior to the commencement of Land Disturbing Activity or Redevelopment based on thresholds established in the Stormwater Management Regulations. An applicant seeking an approval and/or permit shall file an appropriate application with the Stormwater Authority in a

form and containing information as specified in this bylaw and in regulations adopted by the Stormwater Authority.

An applicant consents to entry of Stormwater Authority or its authorized agents in or on the site to verify the information in the application and to inspect for compliance with Review or Permit conditions.

The Stormwater Authority or its designated agent may make inspections as outlined in the Stormwater Management Regulations to verify and document compliance with Stormwater Permit.

This bylaw and its related Stormwater Management Regulations shall be implemented in accordance with the requirements of United States Environmental Protection Agency's most recent Massachusetts Small Municipal Separate Storm Sewer System (MS4) General Permit relating to illicit connections and discharges, construction site runoff, and post-construction stormwater management, as well as the Massachusetts Wetlands Management Act. The Stormwater Authority may establish additional requirements by regulation to further the purposes and objectives of this bylaw so long as they are not less stringent than those in the MS4 General Permit for Massachusetts.

The Stormwater Authority may require the applicant to post before the start of land disturbance or construction activity, a surety bond, irrevocable letter of credit, cash, or other acceptable security. The form of the bond shall be approved by the Stormwater Authority and be in an amount deemed sufficient by the Stormwater Authority to ensure that the work will be completed in accordance with the permit. If the project is phased, the Stormwater Authority may release part of the bond as each phase is completed in compliance with the permit.

SECTION 6 STORMWATER ENTERPRISE FUND

The Select Board may adopt, through rules and regulations authorized by this Stormwater Management Bylaw, a Stormwater Utility pursuant to MGL c. 83, § 16 MGL and any other applicable provisions of law. The Select Board may administer, implement, and enforce this Utility. The Select Board shall establish, administer, and collect a Stormwater Utility Fee. The Stormwater Utility Fee shall be imposed on each parcel of residential property and each parcel of non-residential property, whether occupied or not. The Stormwater Utility fee shall be billed at least annually, but not more frequently than in four quarterly increments, as determined by the Select Board. Receipts generated from the Stormwater Utility fee shall be deposited to an Enterprise Fund to be known as the

“Stormwater Enterprise Fund” established in accordance with the authority granted by MGL c. 44, § 53F 1/2. The funds deposited to this account shall be used to fund the stormwater management program(s) of the Town.

SECTION 7 ENFORCEMENT

Any person who violates the provisions of this bylaw, or any associated regulations, permit, notice, or order issued thereunder, may be subject to criminal penalties and prosecution in a court of competent jurisdiction and shall result in a criminal fine of not more than \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

The Stormwater Authority may seek injunctive relief in a court of competent jurisdiction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

The Stormwater Authority or its authorized agent may issue a written order to enforce the provisions of this bylaw or any regulations thereunder, which may include:

- (a) Elimination of illicit connections or discharges to the MS4;
- (b) Elimination of discharges to the MS4 or, directly or indirectly, into a watercourse or into the Waters of the Commonwealth.
- (c) Performance of monitoring, analyses, and reporting;
- (d) Cessation of unlawful discharges, practices, or operations;
- (e) Implementation of measures to minimize the discharge of pollutants until such time as the illicit connection or discharge shall be eliminated; and
- (f) Remediation of contamination in connection therewith.

If the Stormwater Authority determines that a person’s failure to follow the requirements of a Stormwater Permit and the related Erosion and Sedimentation Control Plan, or Operations and Maintenance Plan or any other authorization issued pursuant to this bylaw or regulations issued hereunder, then the Authority may issue a written order to the person to remediate the non-compliance and/or any adverse impact caused by it, which may include:

- (a) A requirement to cease and desist from the land-disturbing activity until there is compliance with the bylaw and provisions of the Stormwater Permit or other authorization;
- (b) Maintenance, installation or performance of additional erosion and sediment control measures;
- (c) Monitoring, analyses, and reporting

- (d) Remediation of erosion and sedimentation resulting directly or indirectly from the land-disturbing activity; and/or
- (e) A requirement to eliminate discharges, directly or indirectly, into a watercourse or into the waters of the Commonwealth.

If the Stormwater Authority or its authorized agent determines that abatement or remediation of contamination is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further provide that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the Town of Milton may, at its option, undertake such work, and expenses thereof shall be charged to the violator.

Within 30 days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property owner will be notified of the costs incurred by the Town of Milton including administrative costs. The violator or property owner may file a written protest objecting to the amount or basis of costs with the Stormwater Authority within 30 days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within 30 days following a decision of the Stormwater Authority affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the costs shall become a special assessment against the property owner and shall constitute a lien on the owner's property for the amount of said costs. Interest shall begin to accrue on any unpaid costs at the statutory rate provided in M.G.L. c. 59, § 57 after the 31st day at which the costs first become due.

As an alternative to criminal prosecution or civil action, the Town of Milton may elect to utilize the noncriminal disposition procedure set forth in M.G.L. c. 40, § 21D or any other applicable Milton bylaw, in which case the agent of the Stormwater Authority shall be the enforcing person. The penalty for the first violation shall be a warning. The penalty for the second violation shall be \$100. The penalty for the third and subsequent violations shall be \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

Entry to perform duties under this bylaw. To the extent permitted by local, state or federal law, or if authorized by the owner or other party in control of the property, the Stormwater Authority, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this bylaw and regulations and may make or cause to be made such examinations, surveys or sampling as the Stormwater Authority deems reasonably necessary.

The decisions or orders of the Stormwater Authority shall be final. Further relief shall be appealed to a court of competent jurisdiction. The remedies listed in this section are not exclusive of any other remedies available under any applicable federal, state or local law.

The enforcement provisions of this bylaw shall not supersede the authority of the Milton Conservation Commission to enforce the Milton Wetlands Protection Bylaw or the Massachusetts Wetlands Protection Act.

SECTION 8 SEVERABILITY

The provisions of Chapter 21 are hereby declared to be severable. If any provision, paragraph, sentence, or clause of this Bylaw or the application thereof to any property owner, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of said Bylaw to the extent permitted by law.

RECOMMENDED that the Town vote to amend the existing Stormwater Bylaw, as set forth in Chapter 21 of the General Bylaws, by deleting all of the existing text in Chapter 21, and replacing it with following text:

Chapter 21 Stormwater Management Bylaw

SECTION 1. PURPOSE

The purpose of this Bylaw is to: implement the requirements of the National Pollutant Discharge Elimination System (NPDES) General Permit for Storm Water Discharges from Small Municipal Separate Storm Sewer Systems issued by the U.S. Environmental Protection Agency; protect the public health, safety, and welfare of Milton residents; protect the natural resources, water bodies, groundwater resources, environment, and municipal facilities of the Town; satisfy the appropriate water quality requirements of the Federal Clean Water Act; eliminate and prohibit illicit connections and discharges to the Municipal Storm Drain System of the Town; eliminate or reduce the adverse effects of soil erosion and sedimentation as a result of land disturbing activities; and manage stormwater runoff to minimize adverse impacts to the Town, its citizens, and the environment.

Chapter 21 is adopted under authority granted by the Home Rule Amendments of the Massachusetts Constitution, the Massachusetts Home Rule statutes, and the regulations of the Federal Clean Water Act found at 40 CFR 122.34. The provisions of Chapter 21 apply to all property owners in the Town.

The Department of Public Works (DPW) shall administer and the Select Board shall enforce Chapter 21. Any powers granted to or duties imposed upon the STORMWATER AUTHORITY or the Select Board to promulgate rules and regulations shall not have the effect of suspending or invalidating this Bylaw.

The STORMWATER AUTHORITY may promulgate rules and regulations to effectuate the purpose of this Bylaw. The Select Board shall approve such rules and regulations after a public notice in a newspaper of general circulation and a public hearing. Failure to promulgate such rules and regulations or a determination of their invalidity by final order of a court of competent jurisdiction shall not have the effect of suspending or invalidating Chapter 21.

SECTION 2. DEFINITIONS

Unless otherwise defined in this section, the terms in this Chapter correspond to definitions found in the Clean Water Act (33 U.S.C. section 1251 et seq.) and the General Permit for Storm Water Discharges from Small Municipal Separate Storm Sewer Systems issued by the U.S. Environmental Protection Agency.

ALTERATION OF DRAINAGE CHARACTERISTICS: Any activity on an area of land that changes the water quality, force, direction, timing or location of runoff flowing from the area. Such changes include: change from distributed runoff to confined or discrete discharge; change in the volume of runoff from the area; change in the peak rate of runoff from the area; and change in the recharge to groundwater on the area.

APPLICANT: Any person, individual, partnership, association, firm, company, corporation, trust, authority, agency, department, or political subdivision, of the Commonwealth or the Federal government, to the extent permitted by law, requesting a Stormwater Permit.

AS-BUILT DRAWING: Drawings that completely record and document applicable aspects and features of conditions of a project following construction using Stormwater Management Plans derived from a Stormwater Permit.

BEST MANAGEMENT PRACTICE (BMP): An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of stormwater runoff.

CERTIFIED PROFESSIONAL IN EROSION AND SEDIMENT CONTROL (CPESC): A certified specialist in soil erosion and sediment control. This certification program, sponsored by the Soil and Water Conservation Society in cooperation with the American Society of Agronomy, provides the public with evidence of professional qualifications.

CLEAN WATER ACT: The Federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.) as hereafter amended.

CLEARING: Any activity that removes the vegetative surface cover.

DEVELOPMENT: The modification of land to accommodate a new use or expansion of use, usually involving construction.

DISCHARGE OF POLLUTANTS: The addition from any source of any pollutant or combination of pollutants into the municipal storm drain system or into the waters of the United States or Commonwealth from any source.

EROSION: The wearing away of the land surface by natural or artificial forces such as wind, water, ice, gravity, or vehicle traffic and the subsequent detachment and transportation of soil particles.

EROSION AND SEDIMENTATION CONTROL PLAN: A document containing narrative, drawings and details developed by a qualified professional engineer (PE) or a Certified Professional in Erosion and Sedimentation Control (CPESC), which includes best management practices, or equivalent measures designed to control surface runoff, erosion and sedimentation during pre-construction and construction related land disturbing activities.

GRADING: Changing the level or shape of the ground surface.

GROUNDWATER: Water beneath the surface of the ground.

GRUBBING: The act of clearing land surface by digging up roots and stumps.

HAZARDOUS MATERIAL: Any material which, because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human

health, safety, welfare, or to the environment. Toxic or hazardous materials include any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious waste, acid and alkali, and any substance defined as “toxic” or “hazardous” by MGL c. 21C and c. 21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.0000.

ILLICIT CONNECTION: A surface or subsurface drain or conveyance which allows an illicit discharge into the municipal storm drain system, including without limitation sewage, process wastewater, or wash water, and any connections from indoor drains, sinks, or toilets, regardless of whether said connection was previously allowed, permitted, or approved before the effective date of this bylaw.

ILLICIT DISCHARGE: Direct or indirect discharge to the municipal storm drain system or into a watercourse or the waters of the Commonwealth that is not composed entirely of stormwater, except as exempted in Article II, §2. The term does not include a discharge in compliance with an NPDES stormwater discharge permit or resulting from fire-fighting activities exempted pursuant to Article II, §2D(1) of this bylaw.

IMPERVIOUS SURFACE: Any material or structure on or above the ground that prevents water infiltrating the underlying soil. Impervious Surface includes without limitation roads, paved parking lots, sidewalks, and rooftops.

IMPOUNDMENT: A stormwater pond created by either constructing an embankment or excavating a pit which retains a permanent pool of water.

INFILTRATION: The act of conveying surface water into the ground to permit groundwater recharge and the reduction of stormwater runoff from a project site.

Stormwater Permit: A permit issued by the Stormwater Authority pursuant to this bylaw prior to commencement of Land Disturbing Activity or Redevelopment.

LAND-DISTURBING ACTIVITY: Any activity that causes a change in the position or location of soil, sand, rock, gravel, or similar earth material; results in an increased amount of runoff or pollutants; measurably changes the ability of a ground surface to absorb waters; involves clearing and grading; or results in an alteration of drainage characteristics.

LOAD ALLOCATION: The maximum concentration or mass of a pollutant which can be discharged to a waterway by non-point sources without causing a violation of surface water quality standards as established in an applicable TMDL.

LOT: An individual tract of land as shown on the current Assessor's Map for which an individual tax assessment is made. For the purposes of these regulations, a lot also refers to an area of a leasehold on a larger parcel of land, as defined in the lease agreement and shown by approximation on the Assessor's Map.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or MUNICIPAL STORM DRAIN SYSTEM: The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Milton.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORMWATER DISCHARGE PERMIT: A permit issued by United States Environmental Protection Agency or jointly with the Commonwealth of Massachusetts that authorizes the discharge of pollutants to waters of the United States.

NONPOINT SOURCE POLLUTION: Pollution from many diffuse sources caused by rainfall or snowmelt moving over and through the ground. As the runoff moves, it picks up and carries away natural and man-made pollutants finally depositing them into a water resource area.

NONSTORMWATER DISCHARGE: Discharge to the municipal storm drain system not composed entirely of stormwater.

OPERATION AND MAINTENANCE PLAN: A plan setting up the functional, financial and organizational mechanisms for the ongoing operation and maintenance of a stormwater management system to ensure that it continues to function as designed.

OWNER: A person with a legal or equitable interest in property.

PERSON: An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

POINT SOURCE: Any discernible, confined, and discrete conveyance, including but not limited to, any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, or container from which pollutants are or may be discharged.

PRE-CONSTRUCTION: All activity in preparation for construction.

Project – Land disturbance conducted on either a single property or multiple properties as part of a single proposal (e.g., residential subdivision).

POLLUTANT: Any element or property of sewage, agricultural, industrial or commercial waste, runoff, leachate, heated effluent, or other matter, whether originating at a point or nonpoint source, that is or may be introduced into any sewage treatment works, watercourse, or Waters of the Commonwealth. Pollutants include, but are not limited to:

- M. PAINTS, VARNISHES, AND SOLVENTS;
- N. OIL AND OTHER AUTOMOTIVE FLUIDS;
- O. NONHAZARDOUS LIQUID AND SOLID WASTES AND YARD WASTES;
- P. REFUSE, RUBBISH, GARBAGE, LITTER, OR OTHER DISCARDED OR ABANDONED OBJECTS, ORDNANCE, ACCUMULATIONS AND FLOATABLES;
- Q. PESTICIDES, HERBICIDES, AND FERTILIZERS;
- R. HAZARDOUS MATERIALS AND WASTES;
- S. SEWAGE, FECAL COLIFORM AND PATHOGENS;
- T. DISSOLVED AND PARTICULATE METALS;
- U. ANIMAL WASTES;
- V. ROCK, SAND, SALT, SOILS;
- W. CONSTRUCTION WASTES AND RESIDUES; AND
- X. NOXIOUS OR OFFENSIVE MATTER OF ANY KIND.

PROCESS WASTEWATER: Water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any material, intermediate product, finished product, or waste product.

RECHARGE: The process by which groundwater is replenished by precipitation through the percolation of runoff and surface water through the soil.

REDEVELOPMENT: Development, rehabilitation, expansion, demolition, construction, land alteration, or phased projects that disturb the ground surface, including impervious surfaces, on previously developed sites. The creation of new areas of impervious surface or new areas of land disturbance on a site constitutes development, not redevelopment, even where such activities are part of a common plan which also involves redevelopment. Redevelopment includes maintenance and improvement of existing roadways including widening less than a single lane, adding shoulders, correcting substandard intersections, improving existing drainage systems and repaving; and remedial projects specifically designed to provide improved stormwater management such as projects to separate storm drains and sanitary sewers and stormwater retrofit projects.

RUNOFF: Rainfall, snowmelt, or irrigation water flowing over the ground surface.

SEDIMENT: Mineral or organic soil material that is transported by wind or water, from its origin to another location; the product of erosion processes.

SEDIMENTATION: The process or act of deposition of Sediment.

SITE: Any lot or parcel of land or area of property where Land-Disturbing Activities are, were, or will be performed.

SOIL: Any earth, sand, rock, gravel, or similar material.

STORMWATER AUTHORITY: The Town of Milton Select Board or its authorized agent(s).

STORMWATER: Runoff from precipitation or snow melt and surface water runoff and drainage.

STORMWATER MANAGEMENT PLAN: A plan required as part of the application for a Land Disturbance Permit.

TOTAL MAXIMIM DAILY LOAD or TMDL: the greatest amount of a pollutant that a water body can accept and still meet water quality standards for protecting public health and maintaining the designated beneficial uses

of those waters for drinking, swimming, recreation, and fishing. A TMDL is also a plan, adopted under the Clean Water Act, specifying how much of a specific pollutant can come from various sources, including stormwater discharges, and identifies strategies for reducing the pollutant discharges from these sources so as not to violate Massachusetts surface water quality standards. (314 CMR 4.00, et seq.)

TOTAL SUSPENDED SOLIDS OR TSS: Undissolved organic or inorganic particles in water.

VERNAL POOLS: Temporary bodies of freshwater which provide critical habitat for a number of vertebrate and invertebrate wildlife species.

WASTE LOAD ALLOCATION: The maximum concentration or mass of a pollutant which can be discharged to a waterway from point sources without causing a violation of surface water quality standards as established in an applicable TMDL.

WATERCOURSE: A natural or man-made channel through which water flows or a stream of water, including a river, brook or underground stream.

WATERS OF THE COMMONWEALTH: All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, groundwater, and Waters of the United States as defined under the Federal Clean Water Act as hereafter amended.

WETLANDS: Tidal and non-tidal areas characterized by saturated or nearly saturated soils most of the year that are located between terrestrial (land-based) and aquatic (water-based) environments, including freshwater marshes around ponds and channels (rivers and streams), brackish and salt marshes; common names include marshes, swamps and bogs.

SECTION 3. APPLICABILITY

This Chapter applies to all property owners that discharge or propose to discharge stormwater off their property into the Municipal Storm Drain System of the Town of Milton or directly or indirectly to into a watercourse or waters of the Commonwealth. This Chapter to the extent a Project is required to obtain approval from the Milton Conservation Commission pursuant to the Wetland Protection Act (MGL Chapter 131, Section 40) the provisions of this Chapter do not apply.

The following discharges are exempt from this Chapter:

- (g) DPW ice and snow control operations;**
- (h) Flow resulting from fire fighting activities;**
- (i) Natural flow from riparian habitats and wetlands;**
- (j) Dye testing, provided verbal notification is given to the DPW prior to the time of the test;**
- (k) Non-stormwater discharge permitted under an NPDES permit administered under the authority of the United States Environmental Protection Agency, provided that the discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations; and,**
- (l) Projects that commenced prior to the effective date of this Bylaw provided they are completed within one year from such effective date.**

The following nonstormwater discharges are exempt from Chapter 21 provided they do not significantly increase pollutant loads to the Municipal Separate Storm Sewer System or, directly or indirectly, into a watercourse or waters of the Commonwealth:

- (i) Waterline flushing;**
- (j) Flow from potable water sources;**
- (k) Uncontaminated groundwater or uncontaminated pumped groundwater;**
- (l) Water from exterior foundation drains, footing drains, crawl space pumps, or air conditioning condensation;**
- (m) Water from sump pumps and other pumps that remove floodwaters from basements;**
- (n) Water discharge from irrigation or watering of lawns, trees, landscaping, and gardens;**
- (o) Water from property management activities including washing walkways, patios, house siding, windows, vehicles garaged at that property, or similar property management activities;**
- (p) Discharge from de-chlorinated swimming pool water (less than one ppm chlorine) provided the water is allowed to stand for one week prior to draining and the pool is drained in such a way as not to cause a nuisance.**

SECTION 4. STORMWATER MANAGEMENT REQUIREMENTS

All Projects shall prevent the discharge of polluted stormwater to the Municipal Storm Drain System of the Town.

The Stormwater Authority shall adopt within one (1) year, and may periodically amend, requirements, regulations, rules and/or written guidance relating to the terms, conditions, definitions, enforcement, fees, procedures and administration of this Stormwater Management bylaw by majority vote after conducting a public hearing to receive comments. Such hearing shall be advertised in a newspaper of general local circulation, at least fourteen (14) days prior to the hearing date. Failure of the Stormwater Authority to issue such rules, or regulations, or a legal declaration of their invalidity by a court, shall not act to suspend or invalidate the effect of this bylaw.

Stormwater Management regulations, rules or guidance shall be consistent with or more stringent than the most recent Small Municipal Separate Sewer System General Permit (MS4 Permit). All projects subject to this Bylaw shall comply with the Stormwater Management Policy of the Massachusetts Department of Environmental Protection and the Massachusetts Wetlands Protection Act. The Stormwater Authority may require any additional information or data which is reasonably necessary to review compliance with this Chapter.

Stormwater Management regulations may identify one or more categories of projects requiring review that, because of their size, scope and common features or characteristics, may be approved by one or more agents of the Stormwater Authority rather than by a majority of Stormwater Authority members. For such projects, the Stormwater Authority will identify minimum stormwater management standards pursuant to this bylaw, compliance with which is required before the project is approved.

The Stormwater Authority or its authorized agent may suspend municipal storm drain system access to any person or property without prior written notice when such suspension is necessary to stop an actual or threatened discharge of pollutants that presents imminent risk of harm to the public health, safety, welfare or the environment. In the event any person fails to comply with an emergency suspension order, the Stormwater Authority may take all reasonable steps to prevent or minimize harm to the public health, safety, welfare or the environment.

Notwithstanding other requirements of local, state or federal law, as soon as a person responsible for a facility or operation, or responsible for emergency response for a facility or operation, has information of or suspects a release of materials at that facility or operation resulting in or which may result in discharge of pollutants to the municipal drainage system, watercourse, or Waters of the Commonwealth, the person shall take all necessary steps to ensure containment and cleanup of the release. In the event of a release of oil or hazardous materials, the person shall immediately notify the municipal fire and police departments. In the event of a release of nonhazardous material, the reporting person shall notify the authorized enforcement agency no later than the next business day. The reporting person shall provide to the Stormwater Authority written confirmation of all telephone, facsimile or in-person notifications within three business days thereafter. If the discharge of prohibited materials is from a commercial or industrial facility, the facility owner or operator of the facility shall retain on site a written record of the discharge and the actions taken to address it and prevent its recurrence. Such records shall be retained for at least three years.

All projects subject to this Bylaw shall comply with the Stormwater Management Policy of the Massachusetts Department of Environmental Protection. The Stormwater Authority may require any additional information or data which is reasonably necessary to review compliance with this Chapter.

SECTION 5. STORMWATER MANAGEMENT AND LAND DISTURBANCE

No person may undertake a construction activity or land disturbance, including clearing, grading, excavation or redevelopment that will disturb equal to or greater than thresholds outlined in the Milton Stormwater Management Regulations without a Stormwater Permit approved by the Stormwater Authority or as otherwise provided in this bylaw or related regulation. The Stormwater Authority may establish requirements and timelines for plan submittal, approval or disapproval, or requests for additional information from a potential permittee.

Any person that fails to follow the requirements of a Stormwater Permit and the related Erosion and Sedimentation Control Plan, and Operations and Maintenance Plan, or any permit issued under the Stormwater Management Regulations shall be in violation of this bylaw.

Stormwater Permit must be obtained prior to the commencement of Land Disturbing Activity or Redevelopment based on thresholds established in the Stormwater Management Regulations. An applicant seeking an approval and/or permit shall file an appropriate application with the Stormwater Authority in a form and containing information as specified in this bylaw and in regulations adopted by the Stormwater Authority.

An applicant consents to entry of Stormwater Authority or its authorized agents in or on the site to verify the information in the application and to inspect for compliance with Review or Permit conditions.

The Stormwater Authority or its designated agent may make inspections as outlined in the Stormwater Management Regulations to verify and document compliance with Stormwater Permit.

This bylaw and its related Stormwater Management Regulations shall be implemented in accordance with the requirements of United States Environmental Protection Agency's most recent Massachusetts Small Municipal Separate Storm Sewer System (MS4) General Permit relating to illicit connections and discharges, construction site runoff, and post-construction stormwater management, as well as the Massachusetts Wetlands Management Act. The Stormwater Authority may establish additional requirements by regulation to further the purposes and objectives of this bylaw so long as they are not less stringent than those in the MS4 General Permit for Massachusetts.

The Stormwater Authority may require the applicant to post before the start of land disturbance or construction activity, a surety bond, irrevocable letter of credit, cash, or other acceptable security. The form of the bond shall be approved by the Stormwater Authority and be in an amount deemed sufficient by the Stormwater Authority to ensure that the work will be completed in accordance with the permit. If the project is phased, the Stormwater Authority may release part of the bond as each phase is completed in compliance with the permit.

SECTION 6 STORMWATER ENTERPRISE FUND

The Select Board may adopt, through rules and regulations authorized by this Stormwater Management Bylaw, a Stormwater Utility pursuant to MGL c. 83, § 16 MGL and any other applicable provisions of law. The Select Board may administer, implement, and enforce this Utility. The Select Board shall establish, administer, and collect a Stormwater Utility Fee. The

Stormwater Utility Fee shall be imposed on each parcel of residential property and each parcel of nonresidential property, whether occupied or not. The Stormwater Utility fee shall be billed at least annually, but not more frequently than in four quarterly increments, as determined by the Select Board. Receipts generated from the Stormwater Utility fee shall be deposited to an Enterprise Fund to be known as the “Stormwater Enterprise Fund” established in accordance with the authority granted by MGL c. 44, § 53F 1/2. The funds deposited to this account shall be used to fund the stormwater management program(s) of the Town.

SECTION 7 ENFORCEMENT

Any person who violates the provisions of this bylaw, or any associated regulations, permit, notice, or order issued thereunder, may be subject to criminal penalties and prosecution in a court of competent jurisdiction and shall result in a criminal fine of not more than \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

The Stormwater Authority may seek injunctive relief in a court of competent jurisdiction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

The Stormwater Authority or its authorized agent may issue a written order to enforce the provisions of this bylaw or any regulations thereunder, which may include:

- (g) Elimination of illicit connections or discharges to the MS4;**
- (h) Elimination of discharges to the MS4 or, directly or indirectly, into a watercourse or into the Waters of the Commonwealth.**
- (i) Performance of monitoring, analyses, and reporting;**
- (j) Cessation of unlawful discharges, practices, or operations;**
- (k) Implementation of measures to minimize the discharge of pollutants until such time as the illicit connection or discharge shall be eliminated; and**
- (l) Remediation of contamination in connection therewith.**

If the Stormwater Authority determines that a person’s failure to follow the requirements of a Stormwater Permit and the related Erosion and Sedimentation Control Plan, or Operations and Maintenance Plan or any other authorization issued pursuant to this bylaw or regulations issued hereunder, then the Authority may issue a written order to the person to remediate the non-compliance and/or any adverse impact caused by it, which may include:

- (f) A requirement to cease and desist from the land-disturbing activity until there is compliance with the bylaw and provisions of the Stormwater Permit or other authorization;**
- (g) Maintenance, installation or performance of additional erosion and sediment control measures;**
- (h) Monitoring, analyses, and reporting**
- (i) Remediation of erosion and sedimentation resulting directly or indirectly from the land-disturbing activity; and/or**
- (j) A requirement to eliminate discharges, directly or indirectly, into a watercourse or into the waters of the Commonwealth.**

If the Stormwater Authority or its authorized agent determines that abatement or remediation of contamination is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further provide that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the Town of Milton may, at its option, undertake such work, and expenses thereof shall be charged to the violator.

Within 30 days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property owner will be notified of the costs incurred by the Town of Milton including administrative costs. The violator or property owner may file a written protest objecting to the amount or basis of costs with the Stormwater Authority within 30 days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within 30 days following a decision of the Stormwater Authority affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the costs shall become a special assessment against the property owner and shall constitute a lien on the owner's property for the amount of said costs. Interest shall begin to accrue on any unpaid costs at the statutory rate provided in M.G.L. c. 59, § 57 after the 31st day at which the costs first become due.

As an alternative to criminal prosecution or civil action, the Town of Milton may elect to utilize the noncriminal disposition procedure set forth in M.G.L. c. 40, § 21D or any other applicable Milton bylaw, in which case the agent of the Stormwater Authority shall be the enforcing person. The penalty for the first violation shall be a warning. The penalty for the second violation shall be \$100. The penalty for the third and subsequent violations shall be \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

Entry to perform duties under this bylaw. To the extent permitted by local, state or federal law, or if authorized by the owner or other party in control of the property, the Stormwater Authority, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this bylaw and regulations and may make or cause to be made such examinations, surveys or sampling as the Stormwater Authority deems reasonably necessary.

The decisions or orders of the Stormwater Authority shall be final. Further relief shall be appealed to a court of competent jurisdiction. The remedies listed in this section are not exclusive of any other remedies available under any applicable federal, state or local law.

The enforcement provisions of this bylaw shall not supersede the authority of the Milton Conservation Commission to enforce the Milton Wetlands Protection Bylaw or the Massachusetts Wetlands Protection Act.

SECTION 8 SEVERABILITY

The provisions of Chapter 21 are hereby declared to be severable. If any provision, paragraph, sentence, or clause of this Bylaw or the application thereof to any property owner, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of said Bylaw to the extent permitted by law.

COMMENT: The Massachusetts Municipal Separate Storm Sewer (MS4) Permit issued by the EPA in 2016 (and which became effective in 2018) requires municipalities to update Bylaws and/ or regulations with more stringent requirements to prohibit illicit discharges to municipal stormwater management systems, and to enforce more stringent water pollution controls for new development and redevelopment (including during construction and post-construction). While the Town of Milton is a leader among Neponset River watershed towns when it comes to implementing stormwater controls, it nevertheless needs to update its Bylaw to ensure all projects required to be regulated under the permit are actually regulated pursuant to the new standards.

ARTICLE 38 To see if the Town will vote to amend the General Bylaws to provide for the electronic delivery of Town Meeting Warrants, Election Warrants and Warrant Committee Reports instead of leaving printed copies at dwelling houses in the Town, and to remove the obligation of the Warrant Committee to report on ballot questions, and to remove the obligation to deliver copies of such reports to dwelling houses in the Town, and to act on anything related thereto.

RECOMMENDED that the Town vote to amend Chapter 2, Section 1 and Chapter 3, Section 4 of the General Bylaws, to provide for the electronic delivery of Town Meeting Warrants, Election Warrants and Warrant Committee Reports instead of leaving printed copies at dwelling houses in the Town, and to remove the obligation of the Warrant Committee to report on ballot questions, and to remove the obligation to deliver copies of such reports to dwelling houses in the Town, by removing the following text which has been struck through and by inserting the following underlined text into the sections of the General Bylaws as set forth below:

General Bylaw Chapter 2, Section 1. The warrants for all Town meetings shall be directed to the constables of the Town, and notice of such meetings shall be given by posting attested copies of the warrant in each of the post-offices of the Town at least seven days before the annual meeting ~~or an annual or special election~~ and at least fourteen days before any special town meeting, ~~and by leaving printed copies thereof at the dwelling houses in the Town at least four days before the day of such meetings.~~ The warrants for all Town meetings shall be made available to read and download on the Town's website; paper copies shall be mailed to each member of Town Meeting, each member of the Warrant Committee and each elected Town Official; and paper copies shall be available at the Select Board's Office, the Senior Center, and the Milton Public Library at least seven days before the day of the annual town meeting and at least fourteen days before the day of any special town meeting.

The warrants for all elections shall be directed to the constables of the Town, and notice of such elections shall be given by posting attested copies of the warrant in each of the post-offices of the Town at least seven days before the annual or special election. The warrants for all elections shall be made available to read and download on the Town's website and paper copies shall be available at the Select Board's Office, the Senior Center, and the Milton Public Library at least seven days before the day of such elections.

General Bylaws Chapter 3, Section 4. The Warrant Committee shall consider the various articles in the warrants for all the Town Meetings held during the period for which they were appointed including the various articles in the warrant for the annual Town Meeting next after their appointment; ~~they shall also consider all questions submitted to the voters of the Town at any meeting, excluding State elections;~~ and they shall report in print before all such meetings their estimates and recommendations for the action of the

Town in accordance with the procedure set forth in Chapter 2, Section 1 of the General Bylaws. Copies of such reports shall be left at the dwelling houses in the Town at least four days before the day set for consideration of the various.

COMMENT: The Warrant Committee supports this change to our warrant distribution. Not only will it save the Town money (in FY 2019 the Town spent \$23,000 on printing the warrants), it will lessen our impact on the environment. Electronic warrant delivery will be facilitated through a subscription on the Town of Milton website; to date there are approximately 8,600 citizens subscribed to various e-mail services from the Town. Today, the warrant is published in a printable PDF format on the Town's website and sent out as a newsflash to current subscribers several days before it is mailed. Approximately one-thousand paper copies of the Warrant will be printed and be available at Milton Town Hall, Milton Public Library, and the and the Senior Center.

ARTICLE 39 To see if the Town will vote to adopt an interest rate of less than 8% per annum on real estate taxes which have been deferred but are due at the time of sale or transfer of exempt property under Massachusetts General Laws Chapter 59, Section 5, clause 41A, and to adopt a higher maximum qualifying gross receipts amount than the amount presently provided for in said Chapter 59, Section 5, Clause 41A for eligibility for the exemption provided therein, and to act on anything related thereto.

Submitted by the Board of Assessors

RECOMMENDED that the Town vote to increase the gross receipts that seniors may have in the prior calendar year to be eligible to defer property taxes under G.L. c. 59 § 5, Clause 41A from \$56,164 to 100% of the amount established annually by the Commissioner of Revenue as the income limit for single seniors who are not heads of households to qualify for the “circuit breaker” state income tax credit for the preceding state tax year, with such increase to be effective for deferrals granted for taxes assessed for any fiscal year beginning after July 1, 2020 and that the Town reduce the rate of interest that accrues on property taxes deferred by eligible seniors under G.L. c. 59, § 5, Clause 41A from 8% to 4%, with such reduced rate to apply to taxes assessed for any fiscal year beginning on or after July 1, 2020, and to act on anything related thereto. that the Town vote to adopt an interest rate of less than 8% per annum on real estate taxes which have been deferred but are due at the time of sale or transfer of exempt property under Massachusetts

General Laws Chapter 59, Section 5, clause 41A, and to adopt a higher maximum qualifying gross receipts amount than the amount presently provided for in said Chapter 59, Section 5, Clause 41A for eligibility for the exemption provided therein, and to act on anything related thereto.

COMMENT: The Warrant Committee unanimously voted to recommend this article to the Town Meeting for adoption. The recommended decrease in the interest rate applicable to the property tax deferral from its current 8% level to 4% reflects the extremely low prevailing interest rate environment. The increase in the income thresholds for singles and joint owners captures a greater number of eligible homeowners able to take advantage of this benefit offered by the Town. Only five resident take advantage of the present fax deferral mechanism. Adoption of this article would relieve an economic impediment for extended homeownership to participants interested in remaining Milton residents.

**TABLE 1
FULL TIME AND PERMANENT PART TIME POSITIONS**

	FY2013*		FY2014*		FY2015*		FY2016*		FY2017*		FY2018*		FY2019*		FY2020*		FY2021*	
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
Retirement	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0
Animal Control	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0
Assessors	3	0	3	0	3	0	3	0	3	0	3	0	3	0	3	0	3	0
Board of Appeals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Cemetery	9	1	9	1	9	1	9	1	9	1	9	1	9	1	9	1	9	1
Accounting	5	0	5	0	5	0	4	0	4	0	4	0	4	0	4	0	4	0
Conservation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Consolidated Facilities	7	0	7	0	8	0	10	0	11	0	11	0	12	0	12	0	12	0
Council on Aging	2	2	2	2	2	2	3	2	4	1	4	1	4	1	4	1	4	1
Fire	58	0	58	0	58	0	59	0	58	0	58	0	58	0	58	0	58	0
Health	1	3	1	3	1	3	1	3	2	2	2	2	2	2	2	2	2	2
Information Technology	2	0	2	0	2	0	2	0	2	0	2	0	2	0	2	0	2	0
Inspectional Services	4	2	4	3	4	3	4	3	5	3	5	3	5	3	5	3	5	3
Library	11	7	12	6	12	6	12	7	14	7	13	8	13	8	13	8	13	8
Park	4	1	5	1	6	1	6	1	6	1	6	1	7	1	7	1	7	2
Personnel	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1
Planning	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1
Police	59	23	59	23	59	23	61	23	61	23	62	22	62	22	62	22	62	23
Public Works	36	0	36	0	36	0	37	0	39	0	39	0	40	1	40	1	40	1
Selectboard	3	1	3	1	4	1	4	1	5	1	5	1	5	1	5	2	5	3
Town Administrator	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0
T.O.B. & Library Building	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Town Clerk	3	0	3	0	3	0	3	0	3	0	3	0	4	0	4	0	4	0
Treasurers/Collector	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1
Veterans' Agent	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1
Wire	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	214	44	216	44	219	44	225	45	233	43	233	43	237	44	237	47	237	50
Grand Total:	258	260	263	270	276	276	276	276	281	284	287	287	287	287	287	287	287	287

*Not all positions listed were funded.

**Two positions were transferred from the School department to Consolidated Facilities

TABLE 2
Milton Public Schools
Professional Personnel Report
by FTE

Source	Category	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
EPIMS Oct 1	Administrators	28.26	26.30	32.40	26.90	28.70
EPIMS Oct 1	Instructional Staff	293.61	288.30	301.29	311.02	313.35
EPIMS Oct 1	Instructional Support Staff	5.43	11.00	13.25	18.55	18.10
	Instructional Support --					
EPIMS Oct 1	Special Education Staff	11.20	11.00	10.50	11.60	11.80
EPIMS Oct 1	Paraprofessional Staff	72.58	74.60	84.10	86.30	84.90
EPIMS Oct 1	Special Education Related Staff	11.90	12.70	11.90	11.80	12.20
EPIMS Oct 1	Medical/Health Services	5.90	5.90	5.90	6.10	6.00
EPIMS Oct 1	Office/Clerical/Administrative Support	19.30	19.30	17.30	15.40	18.40
Payroll	Unit C Lunch/Recess Aides	6.00	6.00	6.38	6.75	6.38
Payroll	Facilities	25.00	25.00	26.00	26.00	26.00
Payroll	Cafeteria	21.43	19.98	22.51	24.05	23.07
	Total	500.61	500.08	531.53	544.47	548.90

This table format was introduced in the Spring 2011 ATM Warrant and uses the EPIMS (Education Personnel Information Management System) data that the Department of Elementary and Secondary Education requires every school system to provide semiannually. The October 1 filings are for the then-current academic year. All numbers are full-time equivalent positions.

**TABLE 3
RESERVE FUND TRANSFERS
FOR THE YEAR ENDED JUNE 30, 2019**

DATE	DEPARTMENT	DESCRIPTION	AMOUNT TRANSFERRED	BALANCE
7/1/18	Article 32	APPROPRIATED MAY 2018 TOWN MEETING	\$ 250,000	
	Total Appropriated		<u>\$ 250,000</u>	\$ 250,000
6/30/19	Public Works	Snow & Ice	\$ 71,543	178,457
	Total Transferred Out		<u>\$ 71,543</u>	
	Available Balance			\$ 178,457

**TABLE 4
COMPARATIVE TAX RATE
AND TAX LEVY FOR TEN YEARS**

Fiscal Year	Total Amount to be raised	Actual Tax Levy	Tax Rate	
2011	\$88,343,671	\$61,801,659	14.07 21.56	Residential Commercial
2012	\$91,600,313	\$63,530,336	14.35 21.99	Residential Commercial
2013	\$93,844,387	\$64,964,377	14.70 22.54	Residential Commercial
2014	\$98,420,472	\$67,156,777	14.99 22.97	Residential Commercial
2015	\$99,939,078	\$68,134,681	13.94 22.40	Residential Commercial
2016	\$104,553,160	\$71,171,510	13.50 21.70	Residential Commercial
2017	\$108,814,806	\$73,993,206	13.56 21.51	Residential Commercial
2018	\$115,995,813	\$79,551,918	13.81 21.90	Residential Commercial
2019	\$120,447,482	\$82,348,069	13.18 20.20	Residential Commercial
2020	\$127,166,123	\$85,137,614	13.12 20.10	Residential Commercial

TABLE 5
Interest and Maturing Debt - Fiscal Year 2021
July 1, 2020 - June 30, 2021

	<u>Rate</u>	<u>Outstanding</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2005 School Bldg Project (\$10,000,000) - exempt*	2.00%	\$ 1,730,000	\$ 475,000	\$ 44,100	\$ 519,100
2007 Multi-Purpose (\$163,000) - exempt**	1.69%	\$ 18,000	\$ 9,000	\$ 855	\$ 9,855
2007 Multi-Purpose (\$2,028,000) - non-exempt**	1.69%	\$ 482,000	\$ 71,000	\$ 15,645	\$ 86,645
2007 MSBA Low Interest Loan (\$6,787,577) - exempt	2.00%	\$ 2,375,652	\$ 339,379	\$ 54,301	\$ 393,680
2009 Multi-Purpose (\$11,879,455) - exempt***	3.96%	\$ 4,140,000	\$ 605,000	\$ 163,775	\$ 768,775
2009 Multi-Purpose (\$540,000) - non-exempt***	3.96%	\$ 180,000	\$ 25,000	\$ 7,000	\$ 32,000
2012 Multi-Purpose Series A (\$4,066,566) - non-exempt	2.23%	\$ 2,115,000	\$ 200,000	\$ 55,615	\$ 255,615
2012 Medical Expenses Series B (\$1,936,100) - non-exempt	3.21%	\$ 880,000	\$ 110,000	\$ 34,540	\$ 144,540
2013 Multi-Purpose (\$5,075,000) - exempt****	2.06%	\$ 1,958,000	\$ 417,000	\$ 1,181	\$ 418,181
2013 Multi-Purpose (\$701,000) - non-exempt	2.06%	\$ 132,000	\$ 28,000	\$ 70,629	\$ 98,629
2014 Multi-Purpose (\$4,403,182) - non-exempt	2.14%	\$ 1,715,000	\$ 289,000	\$ 59,777	\$ 348,777
2016 Multi-Purpose (\$1,240,349) - non-exempt	1.69%	\$ 310,000	\$ 210,000	\$ 29,450	\$ 239,450
2018 Multi-Purpose (\$7,654,858) - non-exempt	2.61%	\$ 5,886,000	\$ 881,000	\$ 290,239	\$ 1,171,239
Estimated Short-Term Interest				\$ 53,856	\$ 53,856
		\$ 21,921,652	\$ 3,659,379	\$ 880,963	\$ 4,540,342

* issue was refunded on 1/26/15

** issue was refunded on 8/10/16

*** issue was refunded on 3/30/17

**** \$66,103.88 DE-1 Credit of total limited tax moved to non-exempt

**TABLE 6
ENCUMBERED FUNDS
FOR THE YEAR ENDED JUNE 30, 2019**

		<u>AMOUNT</u>
GENERAL GOVERNMENT:		
Select Board	\$	15,570
Accounting	\$	269
Assessors	\$	591
Law	\$	68,500
Town Clerk	\$	8,239
Elections & Registration	\$	2,691
Planning	\$	12,950
Master Plan Implementation Committee	\$	40,306
General Insurance	\$	100,000
Consolidated Facilities	\$	16,215
Town Reports	\$	7,500
Police	\$	139,306
Fire	\$	132,560
Inspectional Services	\$	4,868
Schools	\$	75
Public Works	\$	90,548
Cemetery	\$	13,800
Health	\$	1,636
Veterans' Benefits	\$	2,326
Park & Recreation	\$	8,700
<hr/>		
TOTAL GENERAL GOVERNMENT	\$	666,650
SEWER ENTERPRISE FUND	\$	294,826
WATER ENTERPRISE FUND	\$	8,343
STORMWATER ENTERPRISE FUND	\$	62,650
<hr/>		
TOTAL ENCUMBERED FUNDS	\$	1,032,469
<hr/>		

TABLE 7
GENERAL FUND SOLID WASTE OPERATIONS
FOR THE FISCAL YEARS 2019 -2021

	ACTUAL FY2019	APPROPRIATED FY2020	RECOMM. FY2021	ARTICLE REFERENCE FY 2021
REVENUE:				
Trash Sticker User Fee Revenue	\$ 805,657	\$ 1,200,000	\$ 1,200,000	
Tax Levy Support	\$ 804,800	\$ 1,416,946	\$ 1,496,977	
Total Revenue & Surplus	\$ 1,610,457	\$ 2,616,946	\$ 2,696,977	
COSTS:				
Solid Waste Direct Costs				
Trash				
Solid Waste Operations	\$ 85,742	\$ 106,390	\$ 108,348	13
Collection of Refuse	\$ 433,265	\$ 732,828	\$ 751,149	13
Refuse Disposal	\$ 449,219	\$ 570,000	\$ 587,100	13
Landfill Monitoring	\$ 18,350	\$ 20,600	\$ 19,000	13
Subtotal Trash Cost	\$ 986,576	\$ 1,429,818	\$ 1,465,597	
Recycling				
Collection/Processing of Curbside Recycling	\$ 623,881	\$ 1,187,128	\$ 1,231,380	13
Subtotal Recycling Cost	\$ 623,881	\$ 1,187,128	\$ 1,231,380	
Total Solid Waste Operation Costs	\$ 1,610,457	\$ 2,616,946	\$ 2,696,977	

**Table 8
SCHOOL DEPARTMENT BUDGET**

PROGRAM AREA	FY 17 Actual	FY 18 Actual	FY 19 Actual	FY 20 Budget	FY 21 Requested	\$ Change FY 20 to FY 21	% Change FY 20 to FY 21
Policy and Administration							
Salaries	\$1,079,707	\$1,123,976	\$1,157,443	\$1,243,300	\$1,244,800	\$1,500	0.12%
Expenses	\$228,748	\$271,210	\$437,654	\$277,200	\$277,800	\$600	0.22%
Total	\$1,308,455	\$1,395,186	\$1,595,097	\$1,520,500	\$1,522,600	\$2,100	0.14%
Instructional Leadership							
Salaries	\$2,910,409	\$3,366,472	\$3,458,097	\$3,527,100	\$3,793,100	\$266,000	7.54%
Expenses	\$55,480	\$111,887	\$73,387	\$105,000	\$116,100	\$11,100	10.57%
Total	\$2,965,889	\$3,478,359	\$3,531,484	\$3,632,100	\$3,909,200	\$277,100	7.63%
Instruction							
Salaries	\$20,269,475	\$21,093,282	\$21,933,666	\$23,027,500	\$24,242,600	\$1,215,100	5.28%
Expenses	\$746,800	\$720,241	\$975,609	\$896,800	\$793,500	(\$103,300)	-11.52%
Total	\$21,016,275	\$21,813,523	\$22,909,275	\$23,924,300	\$25,036,100	\$1,111,800	4.65%
Instructional Services							
Salaries	\$3,300,531	\$3,519,399	\$3,628,683	\$3,700,800	\$3,954,800	\$254,000	6.86%
Expenses	\$611,493	\$648,354	\$765,662	\$736,000	\$858,700	\$122,700	16.67%
Total	\$3,912,024	\$4,167,753	\$4,394,345	\$4,436,800	\$4,813,500	\$376,700	8.49%

SPED

Salaries	\$6,727,897	\$7,376,843	\$7,742,749	\$8,475,800	\$9,132,300	\$656,500	7.75%
Expenses	\$3,984,739	\$5,295,492	\$5,513,075	\$5,111,450	\$5,269,300	\$157,850	3.09%
Total	\$10,712,636	\$12,672,335	\$13,255,824	\$13,587,250	\$14,401,600	\$814,350	5.99%

Technology

Salaries	\$287,057	\$291,177	\$237,152	\$0	\$0	\$0	0.00%
Expenses	\$342,177	\$399,913	\$0	\$239,000	\$241,400	\$2,400	1.00%
Total	\$629,234	\$691,090	\$237,152	\$239,000	\$241,400	\$2,400	1.00%

Facilities

Salaries	\$1,424,386	\$1,513,874	\$1,866,421	\$1,869,700	\$1,932,600	\$62,900	3.36%
Expenses	\$1,652,401	\$1,713,430	\$1,838,500	\$1,818,550	\$1,860,500	\$41,950	2.31%
Total	\$3,076,787	\$3,227,304	\$3,704,921	\$3,688,250	\$3,793,100	\$104,850	2.84%

Salaries	\$35,999,462	\$38,285,023	\$40,024,211	\$41,844,200	\$44,300,200	\$2,456,000	5.87%
Expenses	\$7,621,838	\$9,160,527	\$9,603,887	\$9,184,000	\$9,417,300	\$233,300	2.54%
Total	\$43,621,300	\$47,445,550	\$49,628,098	\$51,028,200	\$53,717,500	\$2,689,300	5.27%

(1) In FY 19, DESE changed its accounting requirements, moving much of what was Technology spending into either Instruction, Instructional Leadership, or Facilities, depending on whether the spending was for direct instruction, building administrative support, or network maintenance. Only district-wide administrative costs remain in the Technology budget section.

**TABLE 9
COMPARISON OF REQUESTED AND RECOMMENDED EXPENDITURES**

Article NO.		FY 2021 Requested	FY 2021 Recomm.	Dollar Difference
4	Capital Items	800,000	75,000	(725,000)
6	Audit	63,000	63,000	0
7	Wage set-aside (collective bargaining)	692,530	692,530	0
10	Wage set-aside (Ch. 13)	75,403	75,403	0
8	EMPLOYEE BENEFITS			
	Contributory Retirement	7,013,407	7,013,407	0
	Group Health Insurance	13,235,000	13,065,000	(170,000)
	TOTAL EMPLOYEE BENEFITS	20,248,407	20,078,407	(170,000)
9	Unemployment	100,000	100,000	0
5/11	PUBLIC SAFETY			
	Fire	5,795,437	5,770,437	(25,000)
	Inspectional Services	514,545	514,545	0
	MEMA	10,935	10,935	0
	Police	7,651,276	7,626,276	(25,000)
	TOTAL PUBLIC SAFETY	13,972,193	13,922,193	(50,000)

GENERAL GOVERNMENT**Board of Selectmen**

Accounting	342,639	342,639	0
General Insurance	1,165,000	1,165,000	0
Law	372,500	372,500	0
Information Technology	551,486	551,486	0
Annual Reports/Bylaws	27,950	27,950	0
Select Board	816,078	731,496	(84,582)
Veterans' Benefits	124,721	124,721	0
Total Board of Selectmen	3,400,374	3,315,792	(84,582)

Other General Government

Board of Assessors	300,512	300,512	0
Town Clerk	343,834	343,834	0
Election & Registration	151,745	151,745	0
Treasurer	407,231	407,231	0
Total Other General Government	1,203,322	1,203,322	0

TOTAL GENERAL GOVERNMENT

	4,603,696	4,519,114	(84,582)
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13	BOARDS & COMMITTEES			
	Conservation Commission	2,500	2,500	0
	Council on Aging	289,831	289,831	0
	Historical Commission	2,240	2,240	0
	Personnel Board	59,562	59,562	0
	Planning Board	87,378	87,378	0
	Master Plan Implementation Committee	30,000	30,000	
	Warrant Committee	11,829	11,829	
	TOTAL BOARDS AND COMMITTEES	483,340	483,340	0

5/14	PUBLIC WORKS			
	Public Works General	1,879,611	1,879,611	0
	Vehicle Maintenance	623,296	598,296	(25,000)
	Solid Waste	2,696,977	2,696,977	0
	TOTAL PUBLIC WORKS	5,199,884	5,174,884	(25,000)

	ENTERPRISE FUNDS			
15	Water Enterprise Fund	6,233,078	6,233,078	0
16	Sewer Enterprise Fund	7,701,145	7,701,145	0
17	Stormwater Enterprise Fund	957,204	957,204	0
	TOTAL ENTERPRISE FUNDS	14,891,427	14,891,427	0

18	Chapter 90	693,346	693,346	0
19	Water System Improvement	413,000	413,000	0
20	Stormwater System Improvement	320,000	320,000	0
21	Sewer System Improvement	1,150,000	1,150,000	0
22	Board of Health	221,020	221,020	0
23	Library	1,508,821	1,508,821	0
24	Cemetery	847,580	847,580	0
25	Parks & Recreation	628,077	587,366	(40,711)
5/26	School Department	53,717,500	52,738,319	(979,181)
27	Blue Hills Regional Technical School	799,184	799,184	0
28	Consolidated Facilities	1,205,329	1,205,329	0
29	Interest & Maturing Debt	4,540,342	4,540,342	0
30	Stabilization Fund	1,000,000	0	(1,000,000)
30	Capital Stabilization Fund	200,000	0	(200,000)
30	Roadway Stabilization Fund	0	0	0
31	OPEB Liability Trust Fund	90,000	0	(90,000)
32	Reserve Fund	250,000	250,000	0
35	PEG Access and Cable Related Fund	550,000	550,000	0
38	Affordable Housing Trust	25,000	0	(25,000)
GRAND TOTAL APPROPRIATIONS		129,289,079	125,899,605	(3,389,474)

Town of Milton
525 Canton Avenue
Milton, MA 02186

**Town Election will be held on
Tuesday, June 9, 2020**

**Town Meeting will be held on
Monday, June 15, 2020**

Beginning at 7:30 p.m. at

Milton High School, Gile Road, Milton MA, 02186.

(Subject to the passage of pending legislation, the Town of Milton will conduct this Town Meeting as a Virtual Town Meeting, details of which will be announced at a later date.)

Please reserve Tuesday, June 16,
Thursday, June 18, Monday, June 22,
Tuesday, June 23, and Thursday, June 25
for additional Town Meeting sessions.

ECRWSS

**POSTAL CUSTOMER RESIDENT
MILTON, MA 02186**

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